



PERMOHONAN PENGESAHAN AKADEMIK UM (Perlu diisi oleh Graduan UM sahaja)
APPLICATION FOR UM ACADEMIC VERIFICATION (To be filled up by UM Graduate Only)

A. JENIS DOKUMEN / TYPE OF DOCUMENT (Sila tandakan [✓] / Please tick)

☐ Surat Pengesahan / Verification Letter ☐ Transkrip Akademik / Academic Transcript ☐ Sijil (Cetakan semula) / Scroll (Reprinting)

B. MAKLUMAT PERMOHONAN / DETAILS OF APPLICATION

Nama Pemohon Applicant's Name	No. Matrik (lama / baru) Matric No. (old / new):	No. KP (baru / lama) / No. Pasport NRIC No. (new / old) / Passport No.
Fakulti Faculty	Emel Email	No. Tel/HP Tel/HP No.

Ijazah / Degree	Nama Program / Name of Programme	Tahun Anugerah / Year Awarded	Versi / Version
☐ Sijil Asasi (mulai 2016 dan ke atas) Foundation Certificate (from 2016 and above)			☐ Bahasa Melayu ☐ English
☐ Diploma (mulai 2025 dan ke atas) Diploma (from 2025 and above)			☐ Bahasa Melayu ☐ English
☐ Ijazah Sarjana Muda / Bachelor's Degree			☐ Bahasa Melayu ☐ English
☐ Ijazah Sarjana / Master's Degree *			☐ Bahasa Melayu ☐ English
☐ Ijazah Doktor Falsafah / Doctor of Philosophy *			☐ Bahasa Melayu ☐ English
☐ Lain - lain/Sila nyatakan Others / Please specify			☐ Bahasa Melayu ☐ English

*Nota: Hanya terdapat dalam versi Bahasa Inggeris (Graduan 2019 dan ke bawah) / *Note: Applicable in English Version only (for Graduates Class 2019 and below).

C. SEBAB PERMOHONAN / REASON FOR APPLICATION (Sila tandakan [✓] / Please tick [✓])

☐ Pengesahan maklumat pengijazahan untuk majikan/penaja/pengajian (sertakan dokumen sokongan) Verification of graduation details for employer/sponsor/studies (attach supporting documents) Nama Majikan/Penaja/Institusi / Name of Employer/Sponsor/Institution: _____	☐ Sertakan bukti resit bayaran Epay@UM Attach Proof of Payment Epay@UM https://epay.um.edu.my/
☐ Cetakan semula sijil akademik asal (Sertakan salinan Laporan Polis) Reprint of original academic scroll (Attach Police Report)	☐ Lain-Lain / Others Sila nyatakan / Please specify: _____

D. KAEDAH PENGAMBILAN / COLLECTION METHOD (Sila tandakan [✓] / Please tick [✓])

☐ Ambil sendiri / Self-collected	☐ **Nama Wakil Name of Representative _____ No. Kad Pengenalan / Paspot Wakil NRIC / Passport No. (Representative) _____ **Wakil perlu membawa Kad Pengenalan / Paspot Asal semasa pengambilan. Representative must bring along original copy of IC / Passport during collection.
☐ Hantaran melalui kurier yang diuruskan sendiri oleh pemohon Self-arrangement via courier company by applicant	

E. PENGESAHAN / DECLARATION

☐ Saya mengesahkan maklumat yang diberikan adalah BENAR / I hereby confirm all details provided are TRUE.
Tandatangan Pemohon / Signature _____ Tarikh / Date _____

DISCLAIMER:

- Effective from 1 November 2023, any application that reaches our office within ONE MONTH from the date of the upcoming convocation ceremony will be processed after the completion of the ceremony (duration of ceremony: 2 weeks). Please visit umconvo.um.edu.my for more details.
- For Diploma holder Class of 2024 and below, please communicate directly with the following departments for further assistance:
(1) UM Centre for Continuing Education (UMCCed) | diploma.ft@um.edu.my (Diploma) | dip.exec@um.edu.my (Executive Diploma)
(2) Faculty of Nursing (previously known as College of Health Sciences (KSK)) | kewpelajarksk@ummc.edu.my