



## REVISED OPERATING HOURS FOR VISA COUNTER

(FOR ALL UM INTERNATIONAL STUDENTS)

Effective immediately, we would like to inform all international students that the new operating hours for the visa counter will be as follows:

DAY	TIME	SERVICES
Monday – Thursday	9.00 am – 4 pm (Break: 12 pm – 1pm) (Last call 11.45 am)	<ol style="list-style-type: none"><li>1. Passport Submission &amp; Collection</li><li>2. I-Kad &amp; Insurance Card Collection</li><li>3. New Student Pass Application</li><li>4. Renewal of Student &amp; Dependent Pass application</li><li>5. Special Pass and Overstay application</li><li>6. Transfer Pass Endorsement application</li><li>7. Cancellation of Student Pass application</li><li>8. Visa Clearance</li></ol>
Friday	9.00 am – 12 pm (Last call 11.45 am)	<ol style="list-style-type: none"><li>1. Passport Submission &amp; Collection</li><li>2. I-Kad &amp; Insurance Card Collection</li><li>3. Submission of Additional Documents requested by EMGS &amp; UM Visa office</li><li>4. Visa Clearance</li></ol> <p><b>Note: Strictly No submission of application.</b></p>

Thank you.

### VISA UNIT

Academic Services Department  
Universiti Malaya

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