

EVAL APPLICATION Visa Procedure

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UNIVERSITI
MALAYA

VISA APPLICATION GUIDELINES FOR NEW INTERNATIONAL STUDENTS

Student Pass application Process

**Pre-Programme and On Arrival Visa Procedure
STUDENT PASS ENDORSEMENT**

Student Pass Application

Requirement To Apply For Student Pass

Section 10 of the Immigration Regulations 1963 requires all international students (including the mobility students) who wish to study at any higher education institutions in Malaysia to obtain Student Pass before entering Malaysia. Students are required to submit application for Student Pass at the Education Malaysia Global Service (EMGS*) online system at <https://visa.educationmalaysia.gov.my/customer/account/create/>

Students are advised to **take note of the following** during the visa application:

1. Students **must be residing outside of Malaysia** at the time of their application.
2. If the student is residing in Malaysia, please visit the UM Visa Counter for further arrangement on the visa application. The visa application should be done by us.



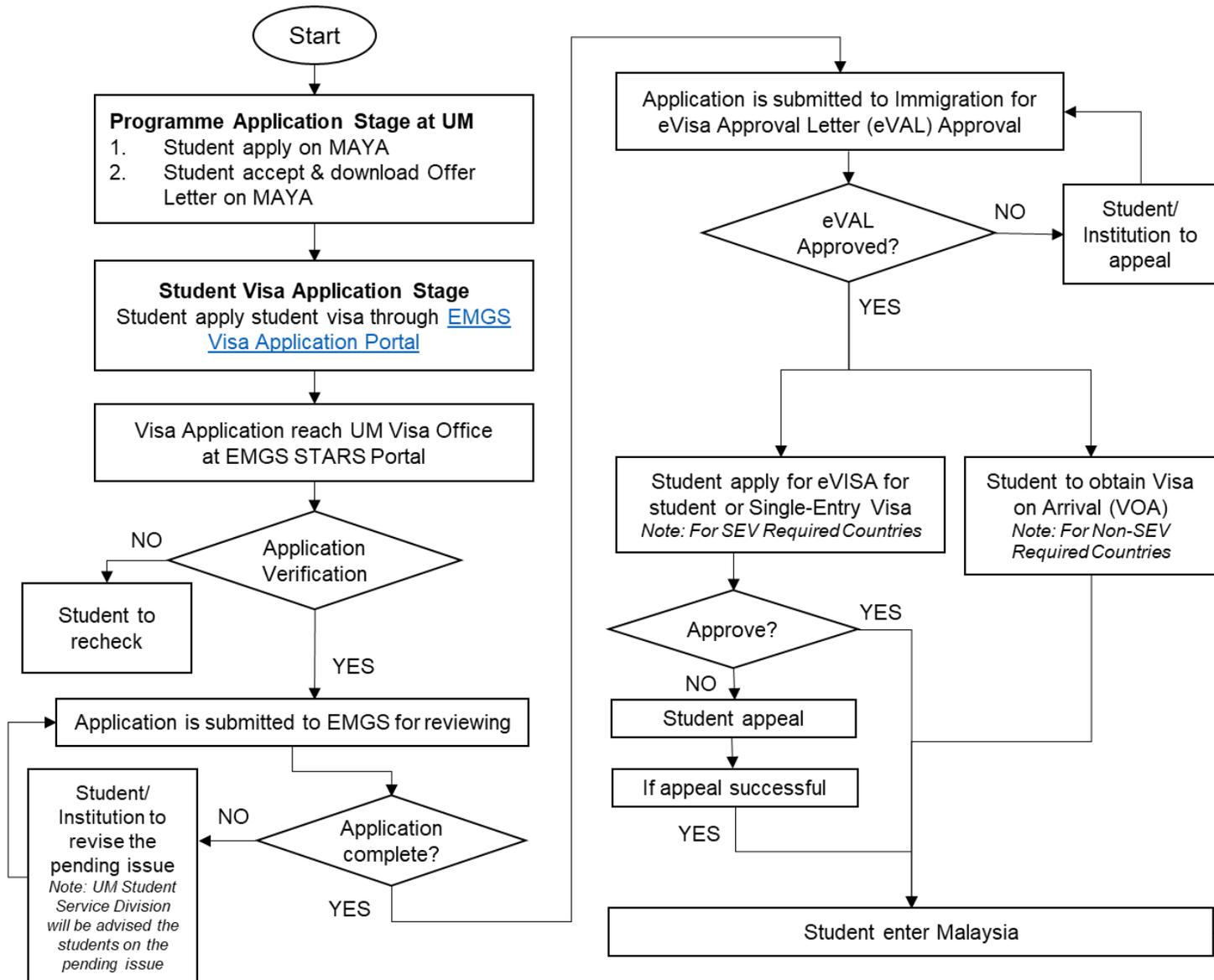
*Please make sure your passport has a validity period of more than **18 months** if you have been accepted the offer letter, please ensure you are **using the same passport** when travelling to Malaysia.*

It is important for you to inform us should the passport number is different from the one written on the admission letter

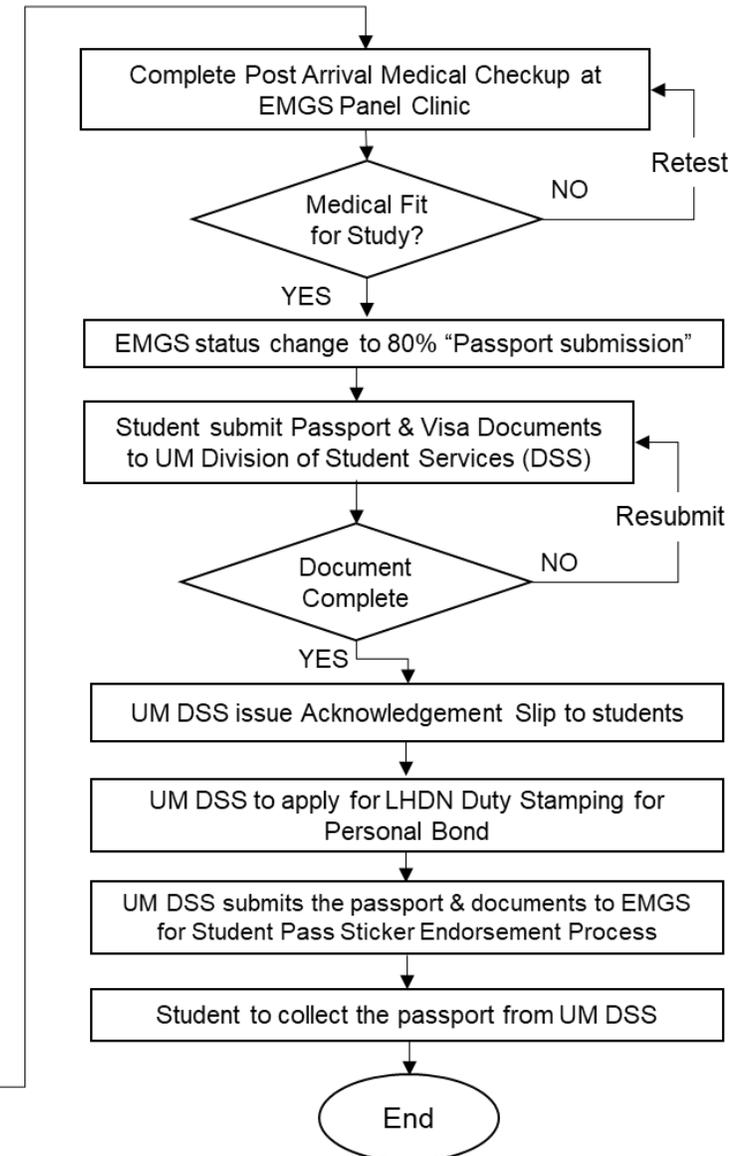
Student Pass Application

Complete at the Home Country				Complete in Malaysia		
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement
EMGS Visa Process Completion Status: 70%				EMGS Status: 80%		EMGS Status: 100%

Visa Application Stage 1 - 6



Step 7 - 8



Student Pass Process (Pre-Arrival Stage)

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement

Student Pass Application | STEP 1

5 SUB-STEPS

TO KICK START

STEP 1 APPLY FOR STUDENT PASS VIA EDUCATION
MALAYSIA GLOBAL SERVICE (EMGS)

Step 1.1: Create an Account

Step 1.2: Fill up the Section 1: Course and Institution Details

Step 1.3: Fill up the Section 2: Student Visa Application Form for your Programme

Step 1.4: Review and Confirm Your Application Details

Step 1.5: Checkout & Submission of Application



5 SUB-STEPS | STEP 1.1

TO KICK START STEP 1 APPLY FOR STUDENT PASS VIA EDUCATION
MALAYSIA GLOBAL SERVICE (EMGS)

Step 1.1: Create an Account

Step 1.2: Fill up the Section 1: Course and Institution Details

Step 1.3: Fill up the Section 2: Student Visa Application Form

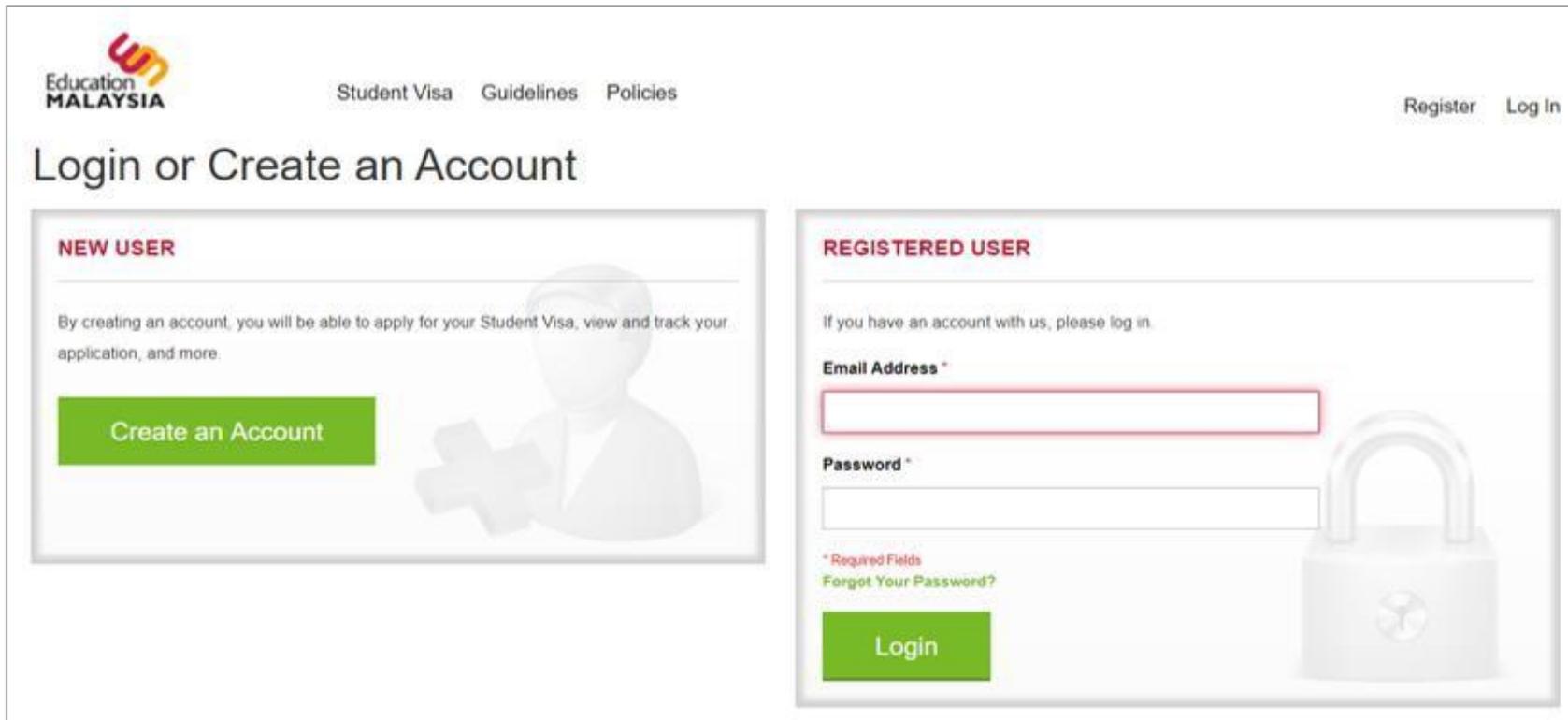
Step 1.4: Review and Confirm Your Application Details

Step 1.5: Checkout & Submission of Application



5 SUB-STEPS | 1.1 Create an Account

To start the Student Pass application, go to Login or Create an Account screen at <https://visa.educationmalaysia.gov.my/customer/account/login/>



Education MALAYSIA Student Visa Guidelines Policies Register Log In

Login or Create an Account

NEW USER

By creating an account, you will be able to apply for your Student Visa, view and track your application, and more.

[Create an Account](#)

REGISTERED USER

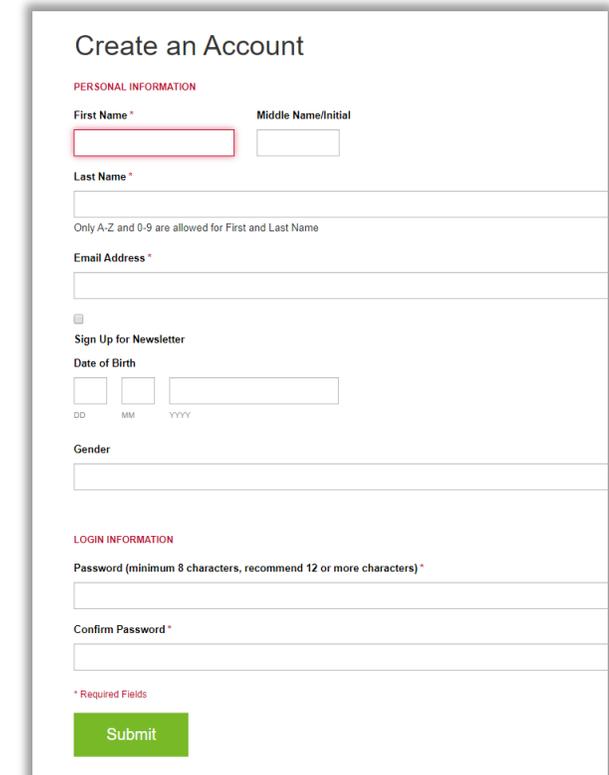
If you have an account with us, please log in.

Email Address *

Password *

* Required Fields
[Forgot Your Password?](#)

[Login](#)



Create an Account

PERSONAL INFORMATION

First Name * **Middle Name/Initial**

Last Name *

Only A-Z and 0-9 are allowed for First and Last Name

Email Address *

Sign Up for Newsletter

Date of Birth

DD MM YYYY

Gender

LOGIN INFORMATION

Password (minimum 8 characters, recommend 12 or more characters) *

Confirm Password *

* Required Fields

[Submit](#)

5 SUB-STEPS | STEP 1.2

TO KICK START STEP 1 APPLY FOR STUDENT PASS VIA
EDUCATION MALAYSIA GLOBAL SERVICE (EMGS)

Step 1.1: Create an Account

Step 1.2: Fill up the Section 1: Course and Institution Details

Step 1.3: Fill up the Section 2: Student Visa Application Form

Step 1.4: Review and Confirm Your Application Details

Step 1.5: Checkout & Submission of Application



5 SUB-STEPS | 1.2 Fill up the Section 1 (Course and Institution Details)

Fill in details of the course and institution which you received the offer of admission

Step 1 of Student Visa Application



Congratulations! You have been offered a place to study in your chosen institution! You can now apply for your student visa through the EMGS website.

Students who have received offer letters from Public Universities and Private Higher Education Institutions will have the option to apply online by uploading their offer letter.

You may also apply for your institution's offer letter.

Note: Your application is only valid for working days.

What to keep in mind before you apply for your visa online

1. You are required to complete the form below in order to apply for a **Student Visa application** or a **Mobility Program application**.
2. You can only apply **AFTER** you have received your offer letter from the university/college.
3. Once you have completed the fields below, you will be redirected to the application form.
4. Only students from Public Universities and Private Higher Education Institutions will have the option to apply online.
5. This application form is only applicable for **NEW STUDENTS** who are **OUTSIDE of Malaysia** at the time of their application.
6. Refer to your institution regarding **Variation** and **Progression** application.
7. Please read the **User guide** to understand how to fill out the application form.

Institution Type* ⓘ

-- Please Select -- ▼

Institution Name*

Year of Intake* ⓘ

-- Please Select -- ▼
As stated in the Offer Letter.

Month of Intake* ⓘ

-- Please Select -- ▼
As stated in the Offer Letter.

Program Type ⓘ

-- Please Select -- ▼

Course Name* ⓘ

-- Please Select -- ▼

Applicant Nationality*

-- Please Select -- ▼

Travel Document Number* ⓘ

Maximum number of characters: 16

Apply Now

5 SUB-STEPS | 1.2 Fill up the Section 1 (Course and Institution Details)

Fill in details of the course and institution which you received the offer of admission

Institution Type*	Select Public Higher Education Institutions
Institution Name*	Select UNIVERSITI MALAYA (UM)
Year of Intake*	Select Year of intake stated in offer letter
Month of Intake*	Select Month of intake stated in offer letter
Program Type	Select Your Programme
Course Name*	Select the Course Name stated in your offer letter
Applicant Nationality*	Scroll and select your nationality
Travel Document Number*	Type your passport number

Maximum number of characters: 16

Click **APPLY NOW** to proceed to Next Step  

Date : 22 November 2022
 Student ID : 22020003
 Passport No. : 1231312313

RUQAYAH BINTI ABDULLAH
 NO 3 LORONG MELAWATI
 JALAN PANGLIMA BUKIT GANTANG WAHAB
 32610 BANDAR SERI ISKANDAR
 PERAK
 MALAYSIA

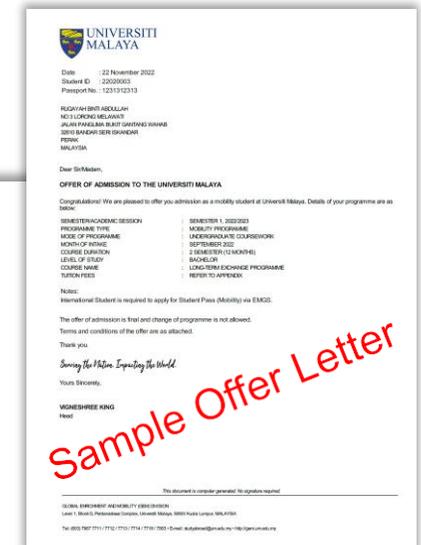
Dear Sir/Madam,

OFFER OF ADMISSION TO THE UNIVERSITI MALAYA

Congratulations! We are pleased to offer you admission as a mobility student at Universiti Malaysia. Details of your programme are as below:

SEMESTER/ACADEMIC SESSION	: SEMESTER 1, 2022/2023
PROGRAMME TYPE	: MOBILITY PROGRAMME
MODE OF PROGRAMME	: UNDERGRADUATE COURSEWORK
MONTH OF INTAKE	: SEPTEMBER 2022
COURSE DURATION	: 2 SEMESTER (12 MONTHS)
LEVEL OF STUDY	: BACHELOR
COURSE NAME	: LONG-TERM EXCHANGE PROGRAMME
TUITION FEES	: REFER TO APPENDIX

Notes:



5 SUB-STEPS | STEP 1.3

TO KICK START STEP 1 APPLY FOR STUDENT PASS VIA
EDUCATION MALAYSIA GLOBAL SERVICE (EMGS)

Step 1.1: Create an Account

Step 1.2: Fill up the Section 1: Course and Institution Details

Step 1.3: Fill up the Section 2: Student Visa Application Form

Step 1.4: Review and Confirm Your Application Details

Step 1.5: Checkout & Submission of Application



5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

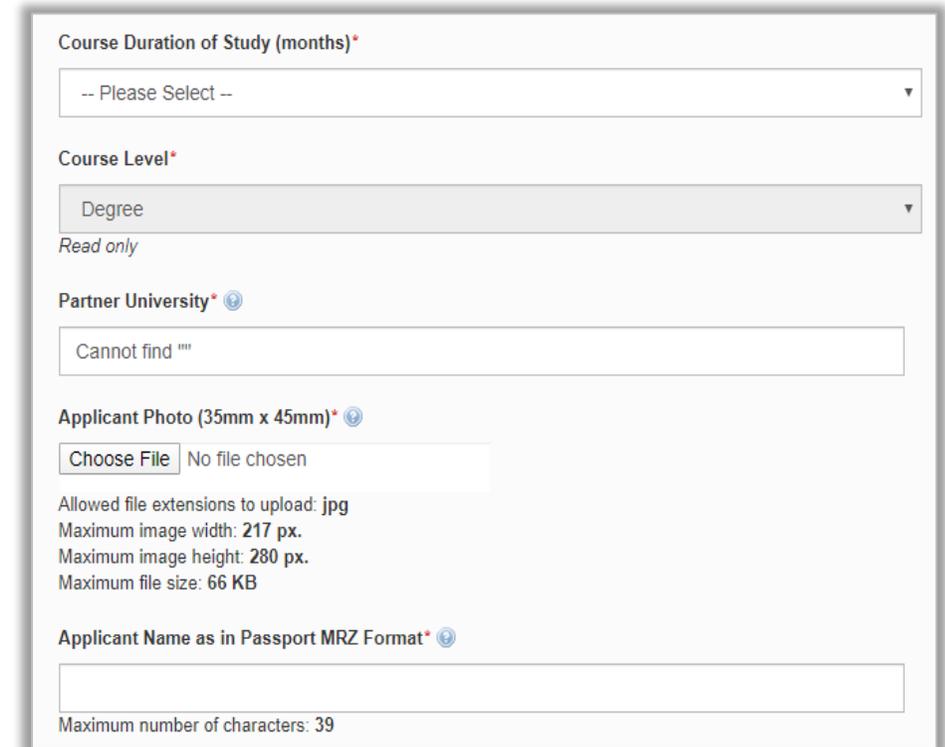
Please refer to the guide carefully while filling up the application details.

#1 Course Duration

Select Course Duration as stated in the UM's offer letter

#2 Course Level

This field will be automatically filled based upon the course you selected.



Course Duration of Study (months)*

-- Please Select --

Course Level*

Degree

Read only

Partner University* ⓘ

Cannot find ""

Applicant Photo (35mm x 45mm)* ⓘ

Choose File No file chosen

Allowed file extensions to upload: jpg
Maximum image width: 217 px.
Maximum image height: 280 px.
Maximum file size: 66 KB

Applicant Name as in Passport MRZ Format* ⓘ

Maximum number of characters: 39

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#4 Applicant's Photo

Go to the following link for the passport-size photo guidelines:

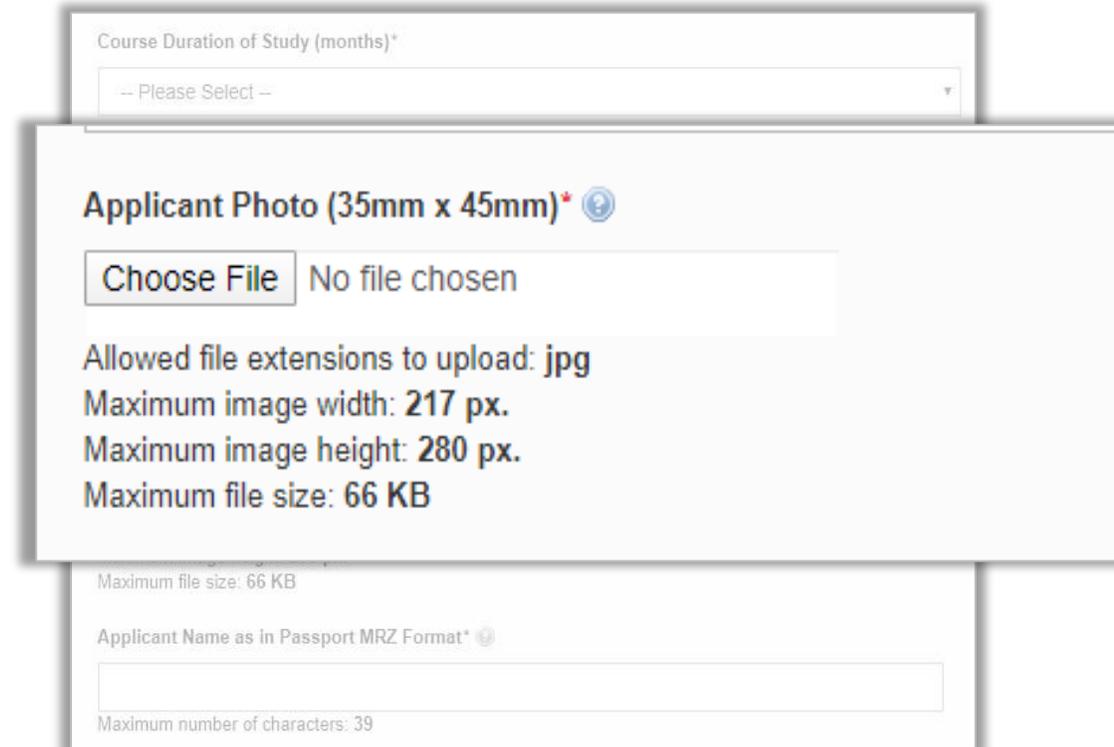
<https://bit.ly/2xmf8m1>

The passport-size photo must be professionally taken with WHITE background to ensure it follows the image guidelines: Photo Size: 35mm x 45mm). Only photo with jpg extension is accepted.

Please refer **#4 Applicant's Photo Guideline** for more details.

Helpful Tips:

Students who submitted photo that does not meet the EMGS Photo Requirements will encounter delay in the application review processing and further dragging the visa approval process.



Course Duration of Study (months)*
-- Please Select --

Applicant Photo (35mm x 45mm)* ⓘ

Choose File No file chosen

Allowed file extensions to upload: jpg
Maximum image width: 217 px.
Maximum image height: 280 px.
Maximum file size: 66 KB

Maximum file size: 66 KB

Applicant Name as in Passport MRZ Format* ⓘ

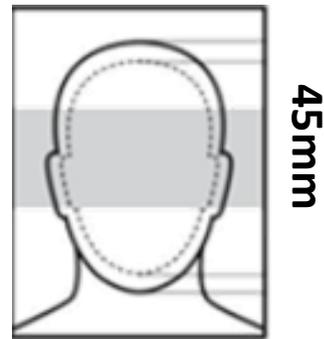
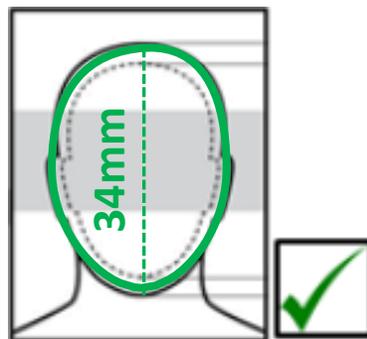
Maximum number of characters: 39

#4 Applicant's Photo Guideline

Acceptable Photo



35mm



Not Acceptable



The colour of the background must be pure white. Background colours that are off-white (such as cream or bone, consisting of white mixed with a tinge of grey or with a pale hue) are not acceptable.

Please ensure that there is **no white border** surrounding the photo as this may affect the dimensions of the image.

Please ensure you wear dark-coloured attire (this includes headscarves) so as to be in clear contrast to the white background. A conservative top is best. Do not wear something with open shoulders (such as a tanktop).



Scan to find the
Photo Requirements
<https://visa.educationmalaysia.gov.my/guidelines/passport-photo-guidelines.html/>

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#5 Applicant's Name as in Passport MRZ Format

Use only English letters, with no special punctuation.

The system DOES NOT accept special characters such as ~ or accent marks – Type your name as it appears in the MACHINE-READABLE ZONE (MRZ) of your passport.

Please refer **#5 Applicant's Name as in Passport MRZ Format Guideline** for more details



Course Duration of Study (months)*
-- Please Select --

Course Level*
Degree

Read only



Applicant Name as in Passport MRZ Format* ⓘ

Maximum number of characters: 39

Allowed file extensions to upload: .jpg
Maximum image width: 217 px.
Maximum image height: 280 px.
Maximum file size: 66 KB

Applicant Name as in Passport MRZ Format* ⓘ

Maximum number of characters: 39

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#6 Applicant Gender

Specify your **Gender** as per your passport

#7 Applicant Country of Birth

Select the **Country** where you were born.

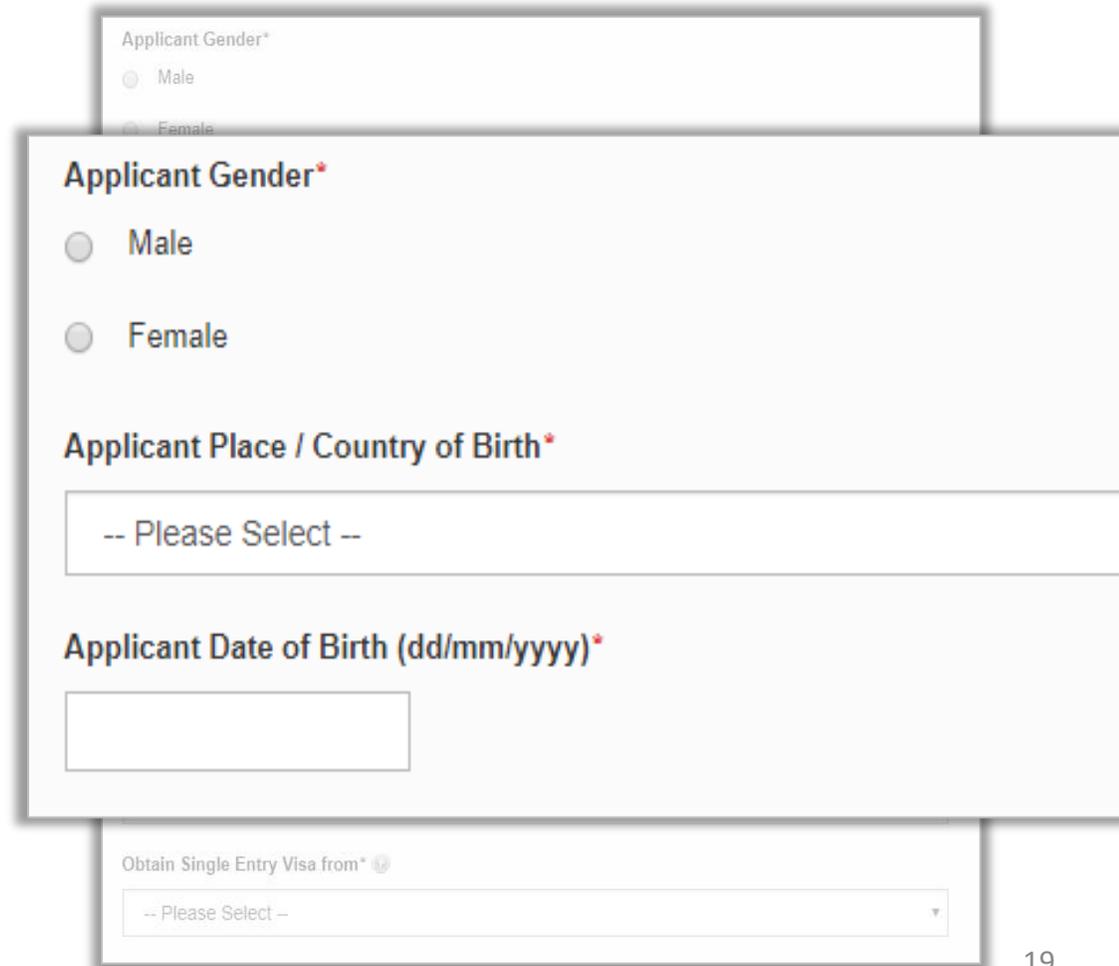
(This should be the same as the country listed in your passport)

#8 Applicant Date of Birth (DOB)

Type DOB in this format (DD/MM/YYYY)

(This should be the same as written in your passport. Take note that the date format should be EXACTLY as it appears.)

For example, if your date of birth is 3rd January 1995, you should type 03/01/1995 rather than 3/1/1995)



Applicant Gender*

Male

Female

Applicant Gender*

Male

Female

Applicant Place / Country of Birth*

-- Please Select --

Applicant Date of Birth (dd/mm/yyyy)*

Obtain Single Entry Visa from* 

-- Please Select --

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#9 Applicant Nationality

Scroll and select your **Nationality**

#10 Applicant Region/State/Province

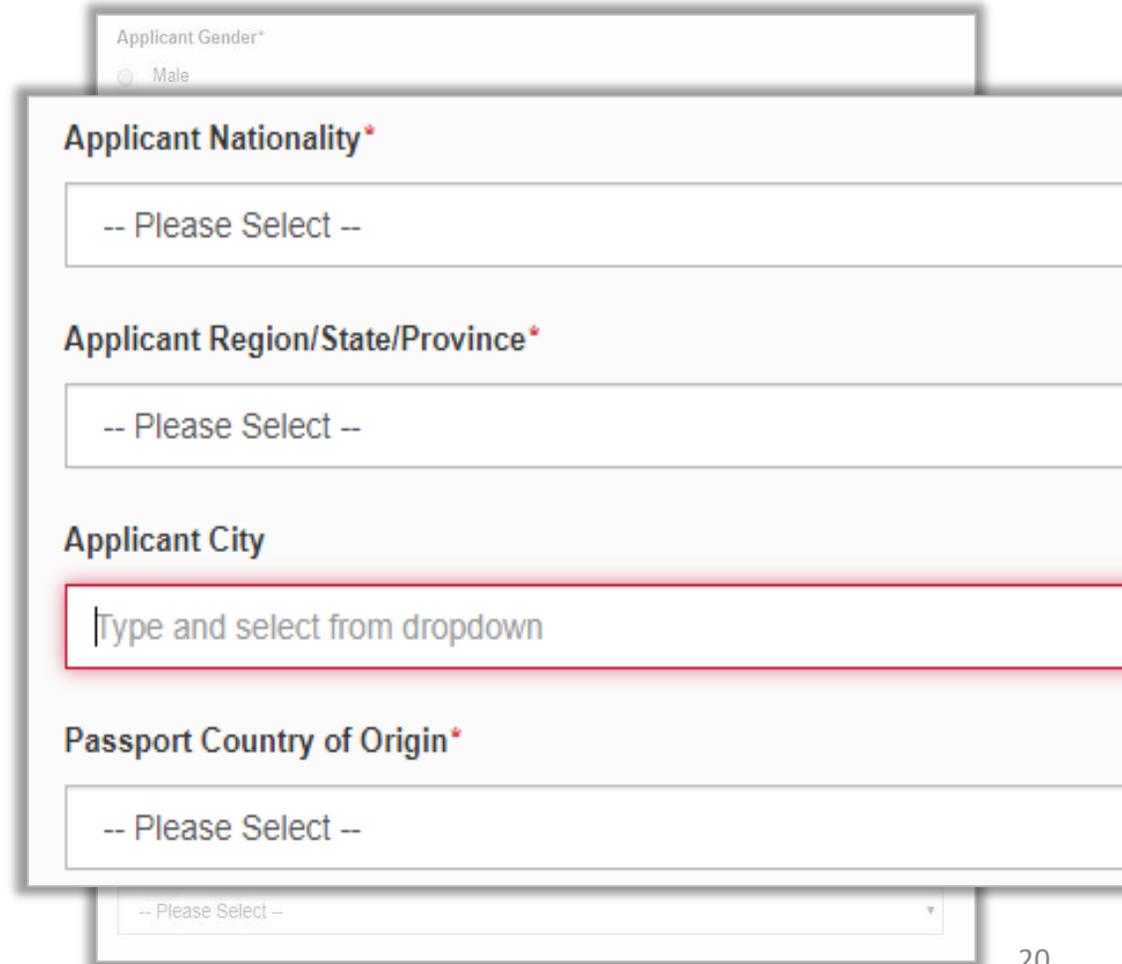
Scroll and select your **Region/State/Province**

#11 Applicant City

Type and select your **City** from the dropdown

#12 Passport Country of Origin

Scroll and select your **Passport Country of Origin**



Applicant Gender*

Male

Applicant Nationality*

-- Please Select --

Applicant Region/State/Province*

-- Please Select --

Applicant City

|Type and select from dropdown

Passport Country of Origin*

-- Please Select --

-- Please Select --

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#13 Obtain Single Entry Visa

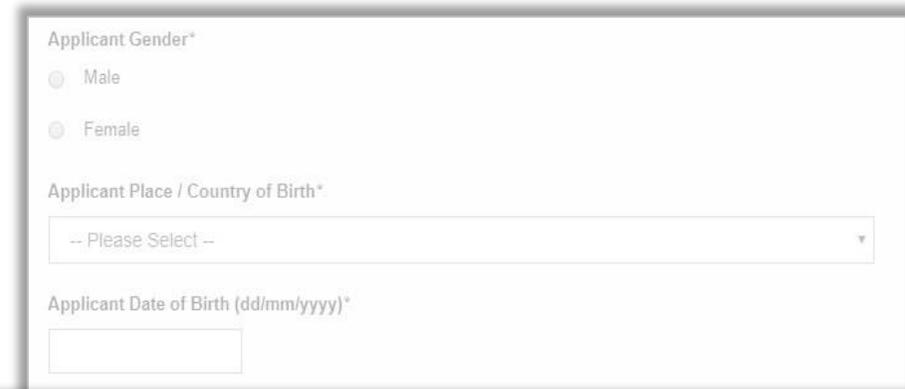
Select **Malaysian Embassy/ Consulate/ High Commission or Representative Offices** in your country

(International students with approved Visa Approval Letter (eVAL) have to obtain the Single-Entry Visa from Malaysian Embassy/ Consulate/ High Commission or Representative Offices before entering Malaysia. However, not all countries' citizens require a visa to travel to Malaysia)

If you are a citizen of a country that requires a Single-Entry Visa to travel to Malaysia, please select the nearest Malaysian Embassy from where you can obtain the Single-Entry Visa once you printed the Visa Approval Letter (eVAL) through EMGS website.

Please click [here](#) for the list of countries that requires visa to enter Malaysia.

Note: if you require a visa to travel to Malaysia but you are not in your home country, you can select the nearest Malaysian Embassy/Consulate/ High Commission or Representative Offices to you from where you can obtain the Single-Entry Visa once you printed the Visa Approval Letter (eVAL) through EMGS website.



Applicant Gender*

Male

Female

Applicant Place / Country of Birth*

-- Please Select --

Applicant Date of Birth (dd/mm/yyyy)*

Obtain Single Entry Visa from* 

-- Please Select --



Type and select from dropdown

Passport Country of Origin*

-- Please Select --

Obtain Single Entry Visa from* 

-- Please Select --

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#14 Travel Document Type

Select **Type of Passport** you are using.

A travel document refers to your Passport. Most students will be using an International Passport.

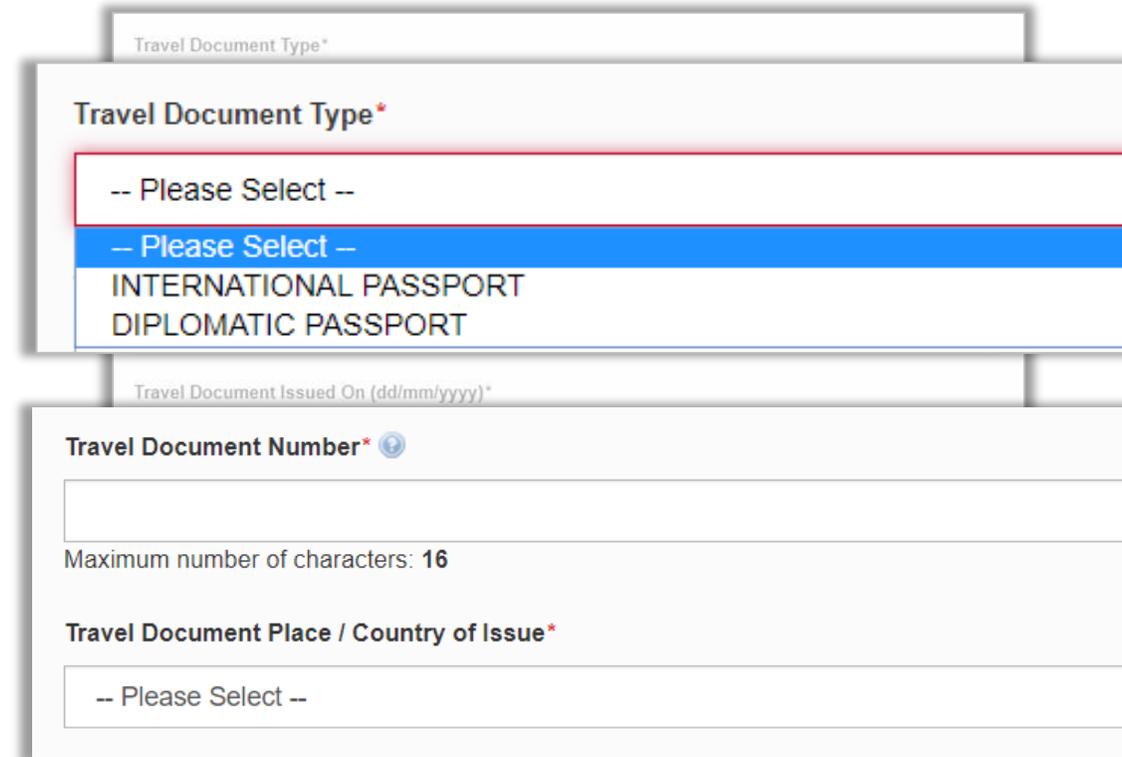
#15 Travel Document Number

Type your **Passport Number**

Please make sure that this number is correct and is a match for the passport number appearing on your offer letter

#16 Travel Document Place of Issue

Select **Name of Country** where your passport was issued
(This should match the field in your passport)



Travel Document Type*

Travel Document Type*

-- Please Select --

-- Please Select --

INTERNATIONAL PASSPORT

DIPLOMATIC PASSPORT

Travel Document Issued On (dd/mm/yyyy)*

Travel Document Number* ⓘ

Maximum number of characters: 16

Travel Document Place / Country of Issue*

-- Please Select --

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

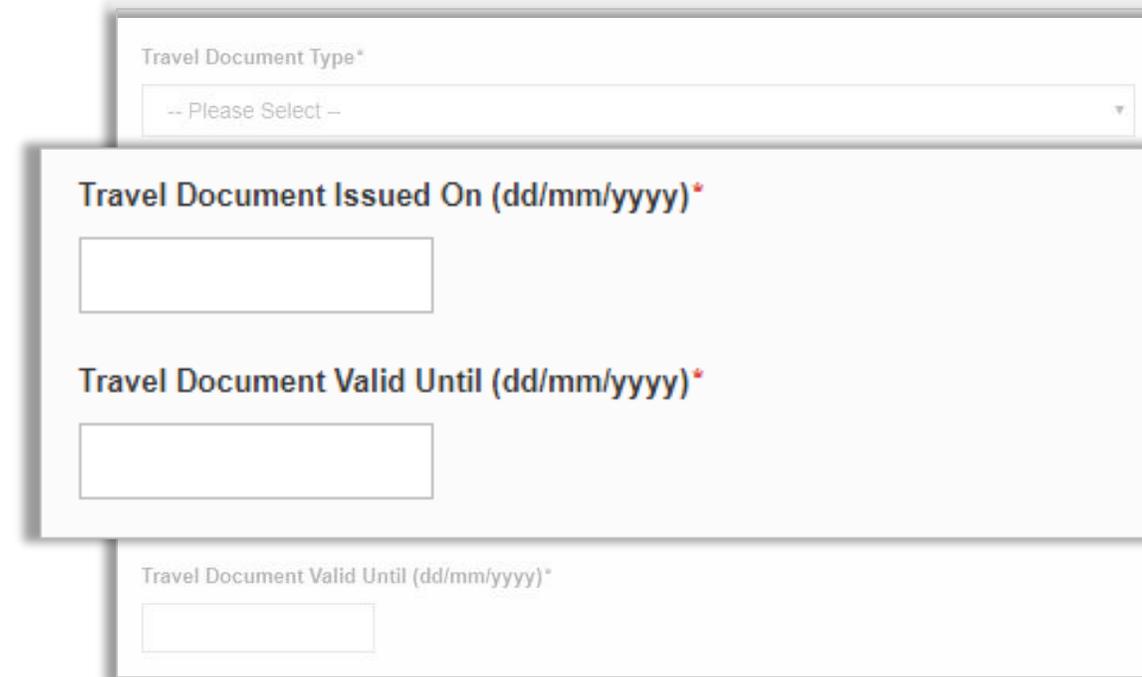
Please refer to the guide carefully while filling up the application details.

#17 Travel Document Date of Issue

Select the **date (DD/MM/YYYY)** when your passport was issued
(*This should match the date in your passport*)

#18 Travel Document Expiration Date

Select the **date (DD/MM/YYYY)** when your passport will expire
(*This should match the Date of Expiry in your passport*)



Travel Document Type*

-- Please Select --

Travel Document Issued On (dd/mm/yyyy)*

Travel Document Valid Until (dd/mm/yyyy)*

Travel Document Valid Until (dd/mm/yyyy)*

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

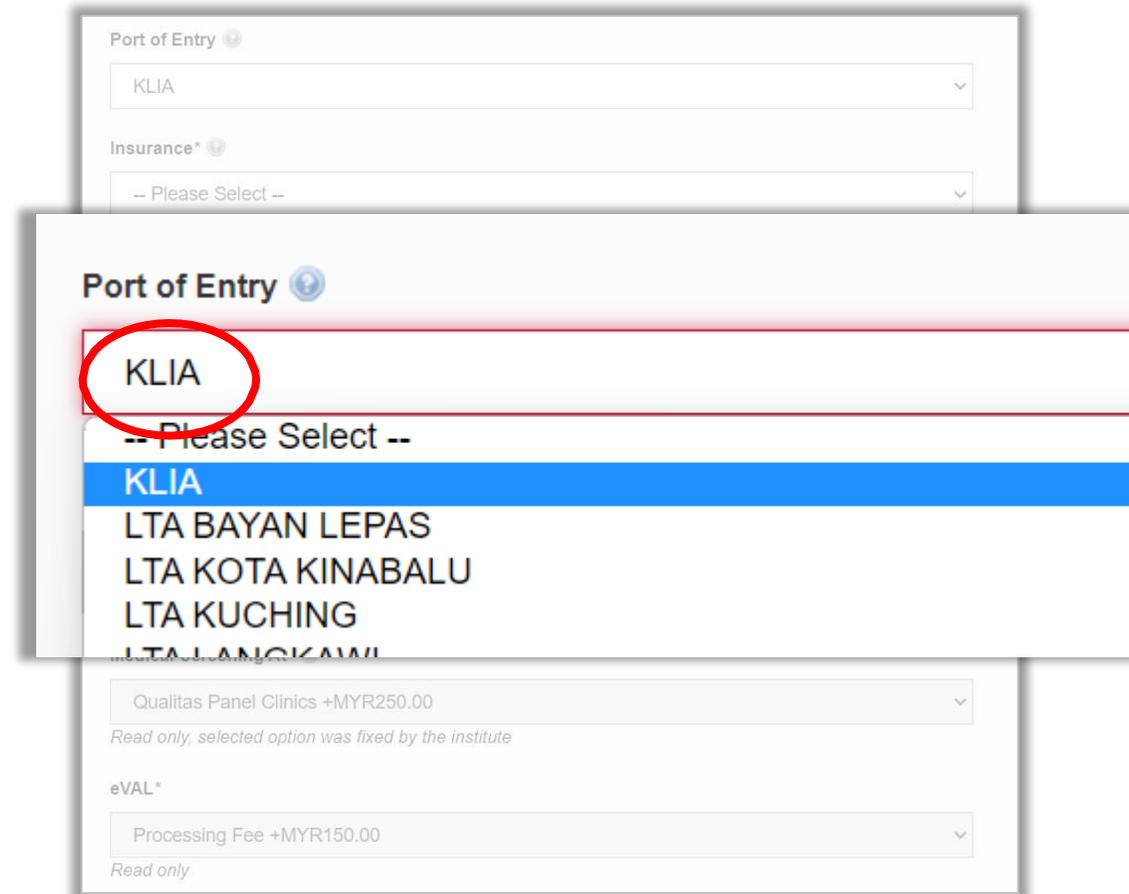
#19 Port of Entry

Please choose **ONLY KLIA (Kuala Lumpur International Airport)** as the Port of Entry

Important Note:

Students who are attending any study programme at **Universiti Malaya** must only enter Malaysia Border through the **Kuala Lumpur International Airport (KLIA Terminal 1 or 2)**

Please note that entering through other port of entry will be denied for entering Malaysia as the only allowed entry port for institutions located in Kuala Lumpur is **KLIA**.



The image shows a screenshot of the Student Visa Application Form. The 'Port of Entry' dropdown menu is open, and 'KLIA' is selected and highlighted in blue. A red circle is drawn around the 'KLIA' option. Below the dropdown menu, there are two 'Read only' fields: 'Qualitas Panel Clinics +MYR250.00' and 'Processing Fee +MYR150.00'.

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#20 Insurance

Please choose **ONLY** either one of the insurance option below:

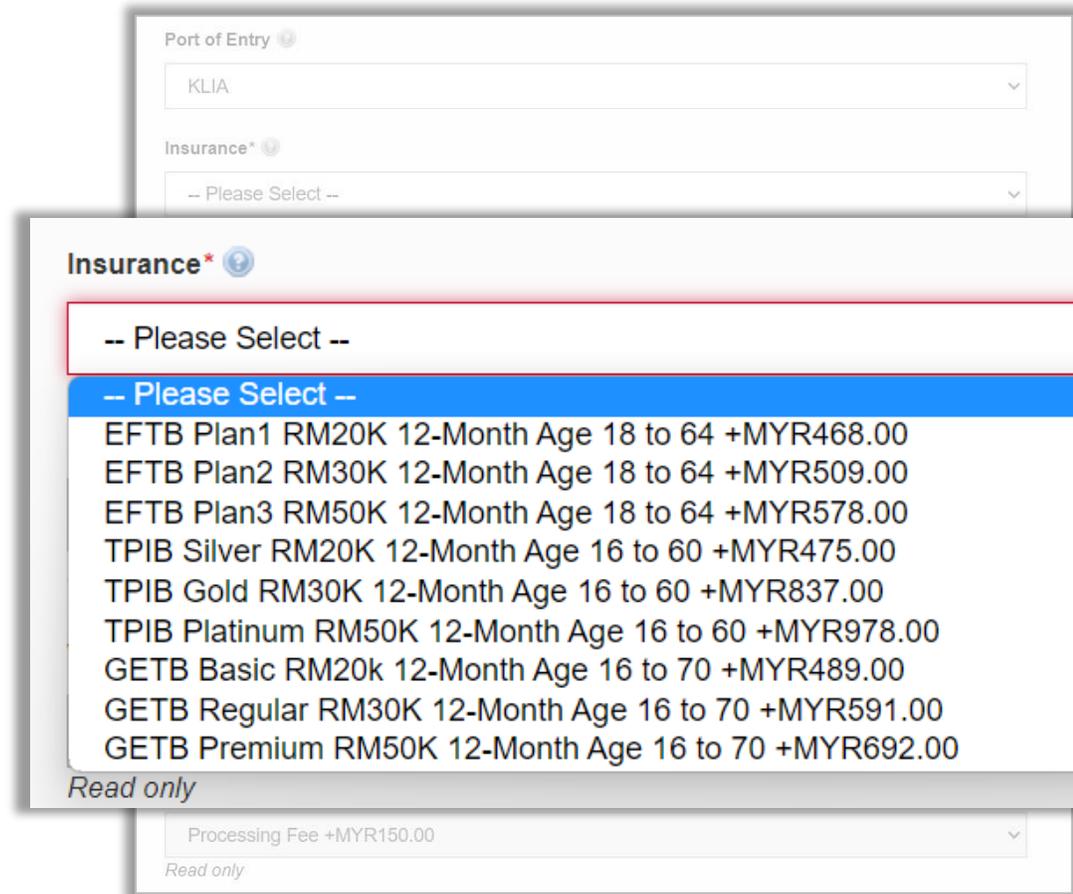
- **EFTB Plan 1 / Plan 2 / Plan B**
- **TPIB Silver / Gold / Platinum**
- **GETB Basic / Regular / Premium**

EXCEPT Own Group Insurance

Helpful tips:

You may find out more about the insurance package below:

<https://visa.educationmalaysia.gov.my/guidelines/insurance-new.html>



The screenshot shows a form with two dropdown menus. The first is labeled 'Port of Entry' and has 'KLIA' selected. The second is labeled 'Insurance*' and is currently set to '-- Please Select --'. A larger dropdown menu is open, showing the following options:

- Please Select --
- EFTB Plan1 RM20K 12-Month Age 18 to 64 +MYR468.00
- EFTB Plan2 RM30K 12-Month Age 18 to 64 +MYR509.00
- EFTB Plan3 RM50K 12-Month Age 18 to 64 +MYR578.00
- TPIB Silver RM20K 12-Month Age 16 to 60 +MYR475.00
- TPIB Gold RM30K 12-Month Age 16 to 60 +MYR837.00
- TPIB Platinum RM50K 12-Month Age 16 to 60 +MYR978.00
- GETB Basic RM20k 12-Month Age 16 to 70 +MYR489.00
- GETB Regular RM30K 12-Month Age 16 to 70 +MYR591.00
- GETB Premium RM50K 12-Month Age 16 to 70 +MYR692.00

Below the insurance options, there is a 'Read only' label and a dropdown menu for 'Processing Fee +MYR150.00'.

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#21 Sticker Pass Fees

This field will be automatically filled as it was fixed by the institute as **EMGS, 1- year Pass +RM60.00**

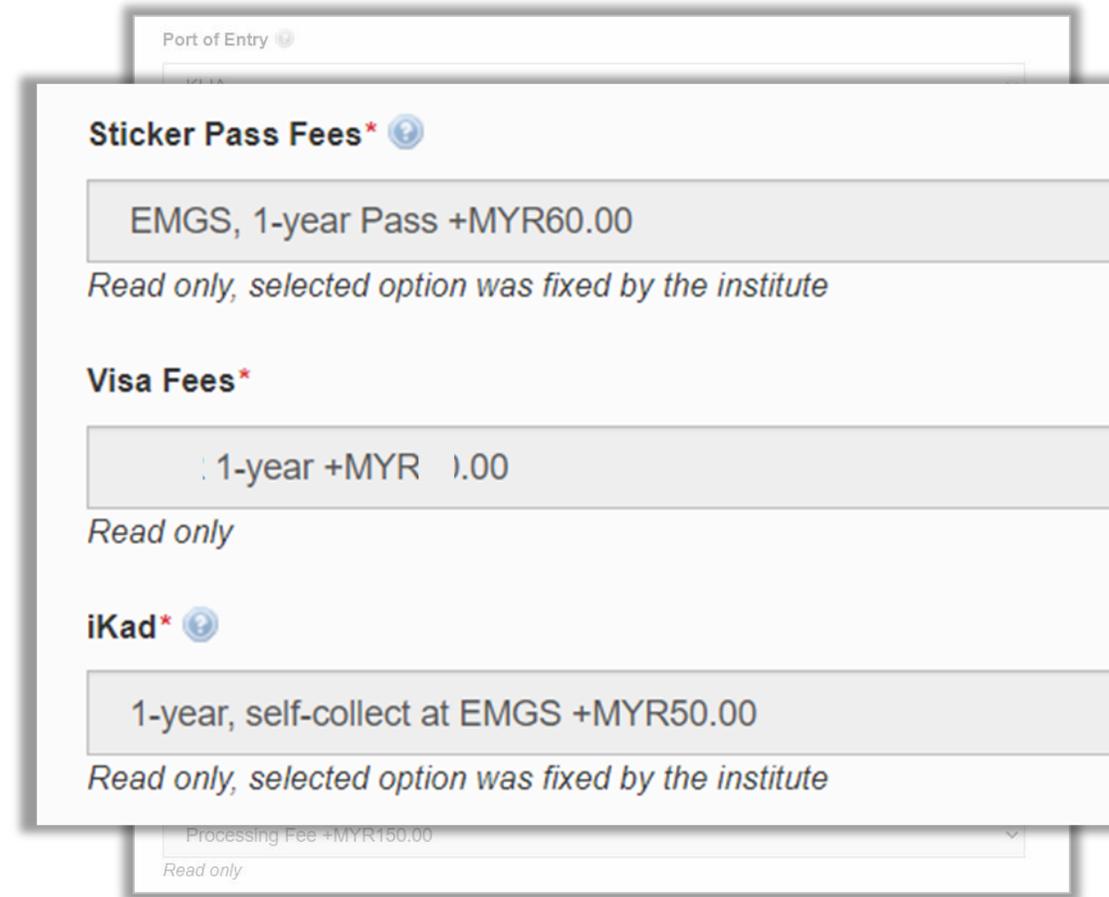
#22 Visa Fees

This field will be automatically filled based on the **nationality** chosen

#23 iKad

This field will be automatically filled as it was fixed by the institute as **1-year, Self-collection at EMGS + RM50.00**

iKad is an identification card for foreign students and can be used as such in Peninsular Malaysia. However, iKad is not a replacement of your passport; please visit EMGS website to learn more



Port of Entry

Sticker Pass Fees*

EMGS, 1-year Pass +MYR60.00

Read only, selected option was fixed by the institute

Visa Fees*

1-year +MYR 0.00

Read only

iKad*

1-year, self-collect at EMGS +MYR50.00

Read only, selected option was fixed by the institute

Processing Fee +MYR150.00

Read only

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#24 Medical Screening

This field will be automatically filled as it was fixed by the institute:

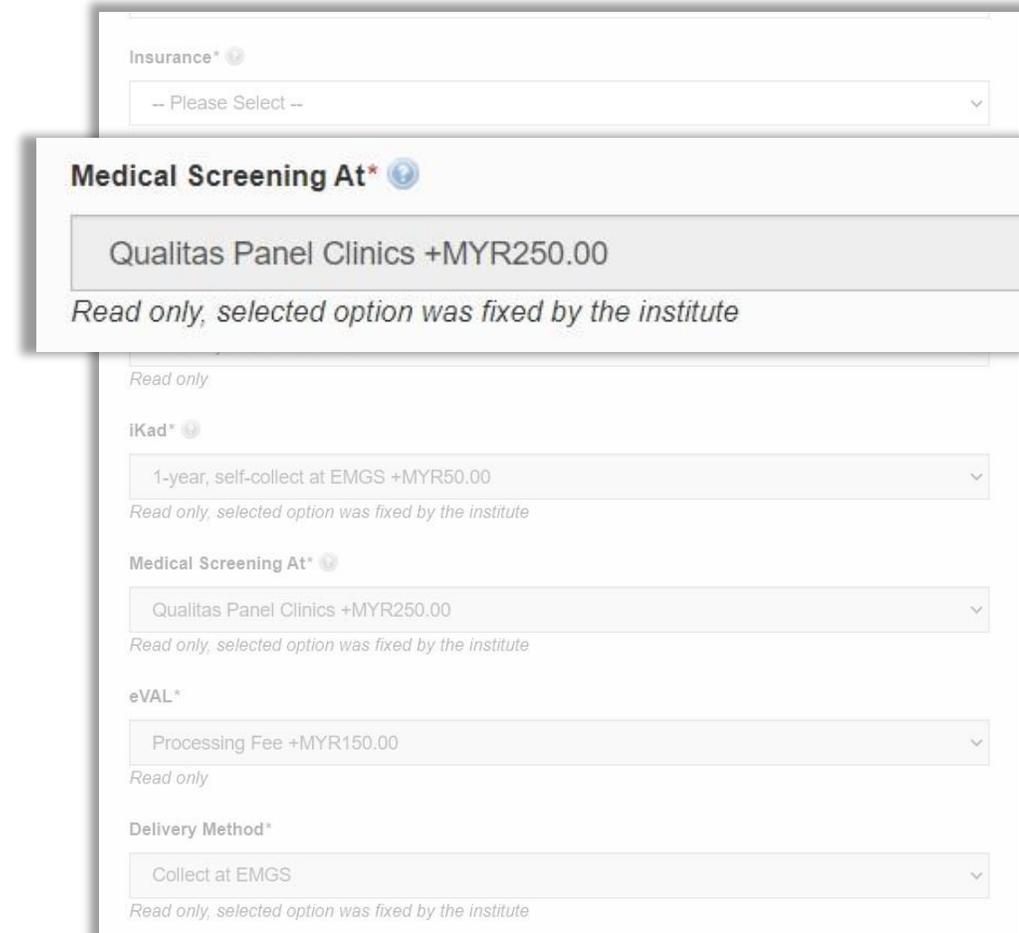
Qualitas Panel Clinics +MYR250.00

New international students are required to perform a medical screening in Malaysia within 7 days from the date of arrival in Malaysia.

Please note that if the student is diagnosed with a medical condition that is deemed unsuitable for studies in Malaysia when undergoing the compulsory Post-Arrival Medical Screening, they will be required to bear the cost of leaving Malaysia. The students are also required to exit Malaysia before the expiration of their current pass.

For more details:

<https://visa.educationmalaysia.gov.my/guidelines/medical-screening.html>



The screenshot displays a portion of the visa application form. The 'Insurance*' field is set to '-- Please Select --'. The 'Medical Screening At*' field is highlighted in grey and contains the text 'Qualitas Panel Clinics +MYR250.00'. Below this field, a note reads 'Read only, selected option was fixed by the institute'. The 'iKad*' field is set to '1-year, self-collect at EMGS +MYR50.00', also with a 'Read only, selected option was fixed by the institute' note. The 'Medical Screening At*' field is repeated below with the same selection and note. The 'eVAL*' field is set to 'Processing Fee +MYR150.00' and is marked as 'Read only'. The 'Delivery Method*' field is set to 'Collect at EMGS' and is also marked as 'Read only, selected option was fixed by the institute'.

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#25 eVAL

This field will be automatically filled as

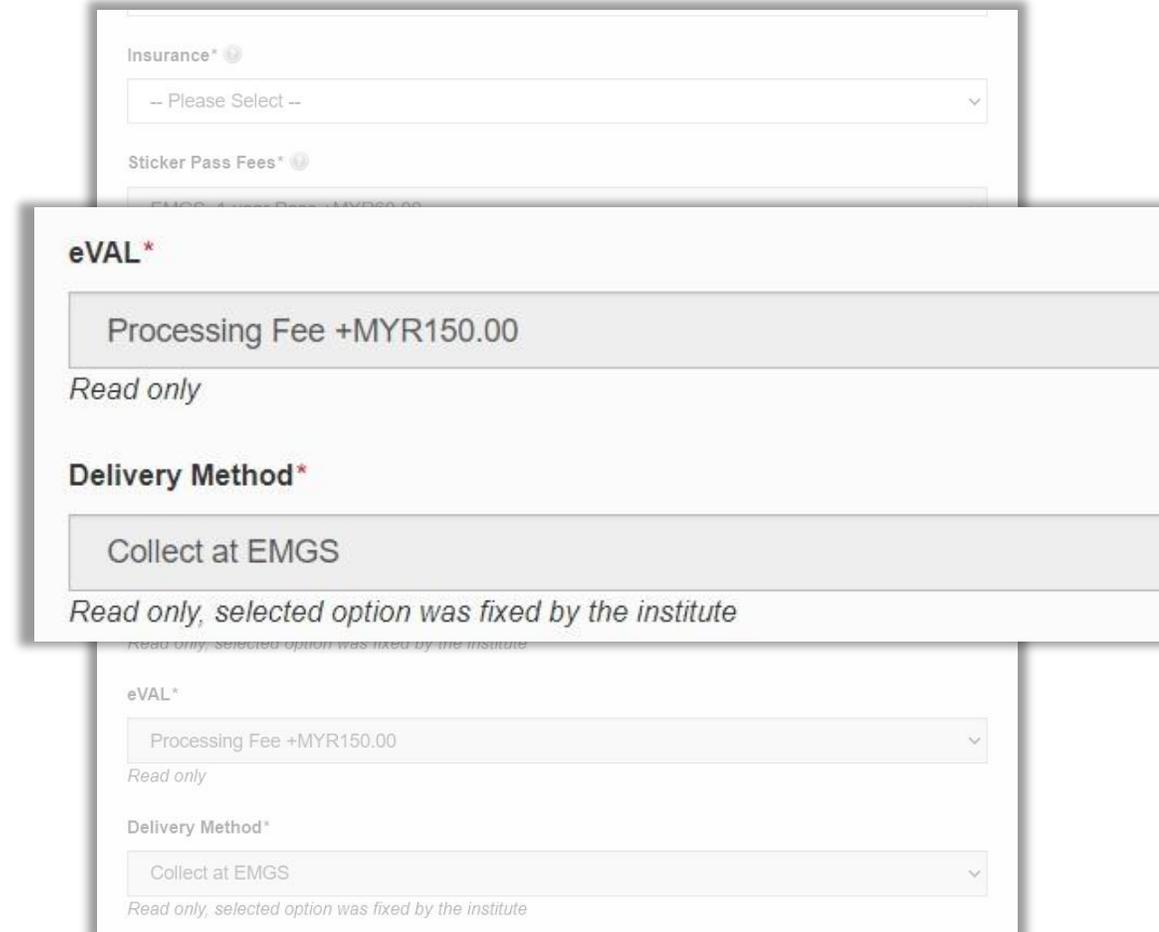
Processing Fee +MYR150.00

#26 Delivery Method

This field will be automatically filled as it was fixed by the institute:

Collect at EMGS

Once the eVAL is approved, students have to print the eVAL through EMGS website and bring the copies to the nearest Malaysian Embassy/ Consulate in your country of origin or near to you or students may apply for an eVISA for Students through <https://malaysiavisa.imi.gov.my/evisa/evisa.jsp>



Insurance* 

-- Please Select -- 

Sticker Pass Fees* 

EMGS 4... Processing Fee +MYR150.00

eVAL*

Processing Fee +MYR150.00

Read only

Delivery Method*

Collect at EMGS

Read only, selected option was fixed by the institute

Read only, selected option was fixed by the institute

eVAL*

Processing Fee +MYR150.00 

Read only

Delivery Method*

Collect at EMGS 

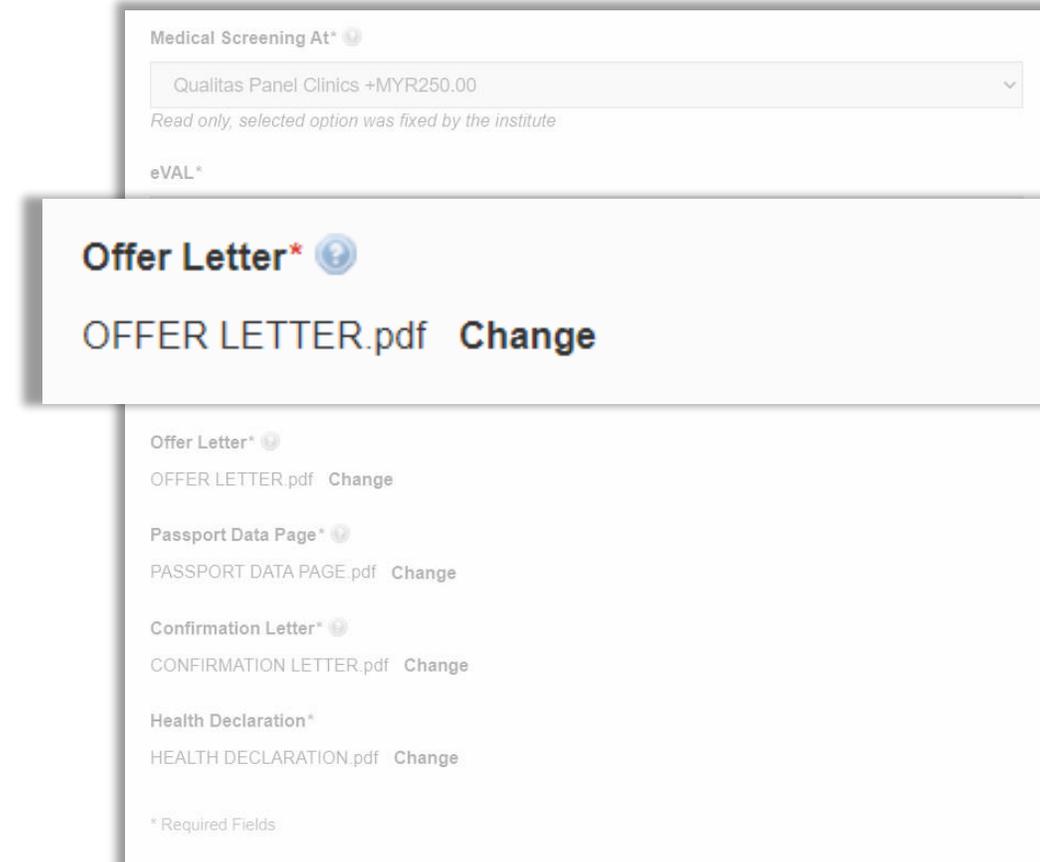
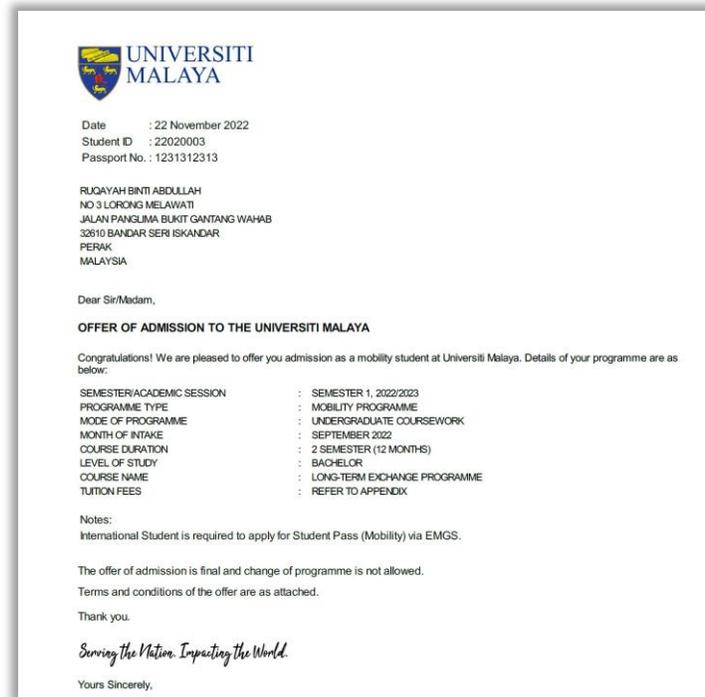
Read only, selected option was fixed by the institute

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#27 Offer Letter

Upload the **Offer Letter issued by Universiti Malaya** digitally through the UM Application Portal (apply.um.edu.my)



5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form

Please refer to the guide carefully while filling up the application details.

#30 Health Declaration

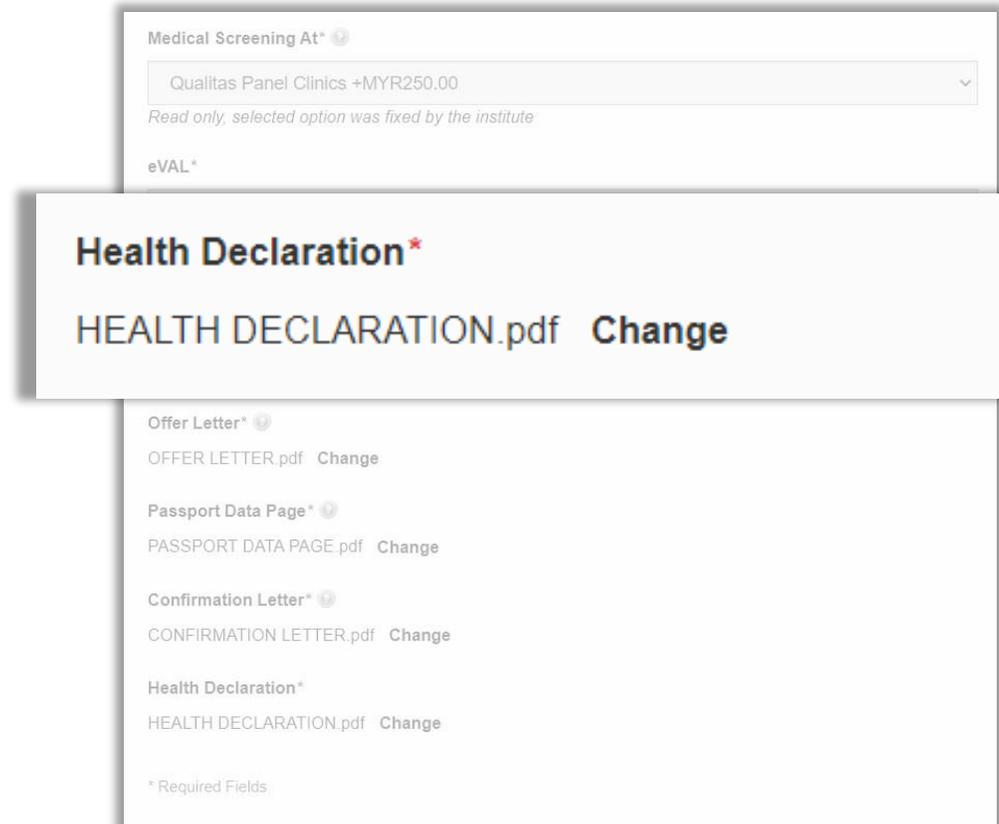
Upload a **scanned copy of the completed Health Declaration Form** in PDF format

This can be a **support/recommendation/confirmation letter** from **student's home university** or MOU between home and host universities

Please refer **#30 Health Declaration Guideline** for more details

Note:

Effective from 1st June 2019, all International Students are no longer required to undergo the Pre-Arrival Medical Screening when applying for a student pass application to Malaysia.



Medical Screening At* 

Qualitas Panel Clinics +MYR250.00 

Read only, selected option was fixed by the institute

eVAL*

Health Declaration*

HEALTH DECLARATION.pdf [Change](#)

Offer Letter* 

OFFER LETTER.pdf [Change](#)

Passport Data Page* 

PASSPORT DATA PAGE.pdf [Change](#)

Confirmation Letter* 

CONFIRMATION LETTER.pdf [Change](#)

Health Declaration*

HEALTH DECLARATION.pdf [Change](#)

* Required Fields

5 SUB-STEPS | 1.3 Fill up the Section 2: Student Visa Application Form for Mobility Programme

Upon completing application details #1 - #30, you may proceed to click on “Apply Now” Button to process to the next step

Health Declaration *

No file chosen

Allowed file extensions to upload: pdf
Maximum file size: 500 KB

* Required Fields

MYR780.00

Click **APPLY NOW** to proceed to Next Step 

5 SUB-STEPS | STEP 1.4

TO KICK START STEP 1 APPLY FOR STUDENT PASS (MOBILITY)
VIA EDUCATION MALAYSIA GLOBAL SERVICE (EMGS)

Step 1.1: Create an Account

Step 1.2: Fill up the Section 1: Course and Institution Details

Step 1.3: Fill up the Section 2: Student Visa Application Form

Step 1.4: Review and Confirm Your Application Details

Step 1.5: Checkout & Submission of Application



5 SUB-STEPS | 1.4 Review and Confirm Your Application Details

Once you click **APPLY NOW** in **Step 1.3**, a page indicating the summary of application details and total amount of payment to be made will be displayed. Kindly review and confirm your application details before proceeding to click “Next” of the course and institution which you received the offer of admission

Confirm Your Application Details

	Type of Application		Unit Price	Qty	Total (excluding Service Tax)	
	Student Visa Application Form for Mobility Programme Institution Type Public Higher Educational Institution Institution Name UNIVERSITI MALAYA (UM) Year of Intake 2020 Month of Intake September Course Name BACHELOR - LONG-TERM EXCHANGE PROGRAMME Course Duration of Study (months) 6	Edit	MYR990.00	1	MYR990.00	

TOTAL (EXCLUDING SERVICE TAX)	MYR990.00
SERVICE TAX PAYABLE @ 6%	MYR24.00
CONVENIENCE FEE	MYR32.25
TOTAL AMOUNT PAYABLE	MYR1,046.25

Next

5 SUB-STEPS | STEP 1.5

TO KICK START STEP 1 APPLY FOR STUDENT PASS (MOBILITY)
VIA EDUCATION MALAYSIA GLOBAL SERVICE (EMGS)

Step 1.1: Create an Account

Step 1.2: Fill up the Section 1: Course and Institution Details

Step 1.3: Fill up the Section 2: Student Visa Application Form

Step 1.4: Review and Confirm Your Application Details

Step 1.5: Checkout & Submission of Application



5 SUB-STEPS | 1.5 Checkout & Submission of Application

Once you click **NEXT** in **Step 1.4**, a page with 3 Sections indicating **Billing Information**, **Payment Information** and **Application Review** will be displayed and students are required to make full either via credit card or telegraphic transfer to the EMGS account stated on the invoice.

Checkout

1 **Billing Information**

2 **Payment Information**

3 **Application Review**

Type of Application	Price	Qty	Total (excluding Service Tax)
STUDENT VISA APPLICATION FORM FOR MOBILITY PROGRAMME Institution Type Public Higher Educational Institution Institution Name UNIVERSITI MALAYA (UM)	MYR990.00	1	MYR990.00

Your Checkout Progress

Billing Address | [Change](#)

JING YOUNG PARK
54
SEOUL, Gyeonggi, 03700
South Korea
T: 123456

Payment Method | [Change](#)

Credit Card, RM only (powered by

5 SUB-STEPS | 1.5 Checkout & Submission of Application

Section 1: Billing Information

If you have not yet registered a billing address in your account, you will be required to create one before proceeding to the next step.

Checkout

Your Checkout Progress

1 Billing Information

2 Payment Information

3 Application Review

Type of Application	Price	Qty	Total (excluding Service Tax)
STUDENT VISA APPLICATION FORM FOR MOBILITY PROGRAMME	MYR990.00	1	MYR990.00
Institution Type Public Higher Educational Institution			
Institution Name UNIVERSITI MALAYA (UM)			

Billing Address Change

JING HONG PARK
54
SEOUL, Gyeonggi, 03700
South Korea
T: 82-2-950

Payment Method Change

Checkout

Your Checkout Progress

1 Billing Information

Billing Address

Payment Method

First Name * Middle Name/Initial

Last Name *

Only A-Z and 0-9 are allowed for First and Last Name

Company

Address *

* Required Fields

Continue

Fill up the Billing Information and click **“CONTINUE”** to proceed after confirming accuracy of your details.

5 SUB-STEPS | 1.5 Checkout & Submission of Application

Section 2: Payment Information

There are two options of payment method:

Credit Card – RM only (powered by iPay88) & **Telegraphic Transfer** (USD Only)

Checkout

Your Checkout Progress

1 Billing Information

2 Payment Information

3 Application Review

Type of Application	Price	Qty	Total (excluding Service Tax)
STUDENT VISA APPLICATION FORM FOR MOBILITY PROGRAMME	MYR990.00	1	MYR990.00
Institution Type: Public Higher Educational Institution Institution Name: UNIVERSITI MALAYA (UM)			

Billing Address Change

JING YOUNG PARK
54
SEOUL, Gyeonggi, 03700
South Korea
T: 123456

Payment Method Change

Helpful Tips:

Pay through Credit Card will be the most effective method as the transaction is immediate.

Whereas pay through Telegraphic Transfer (TT) will take at least 3-4 weeks for EMGS to verify the payment transaction.

Application will only begin to process once the payment transaction is verified by EMGS.

Checkout

Your Checkout Progress

1 Billing Information

2 Payment Information

Credit Card - RM only (powered by iPay88)

Telegraphic Transfer (USD Only)

* Required Fields

« Back

Continue

Billing Address Change

JING YOUNG PARK
54
SEOUL, Gyeonggi, 03700
South Korea
T: 123456

Payment Method

Students are required to make full amount of the total payment either via Credit Card or Telegraphic Transfer to the EMGS account stated on the invoice.

5 SUB-STEPS | 1.5 Checkout & Submission of Application

Section 3: Application Review

Verify your application details, read the Terms and Conditions and click “**Submit Application**” after selecting the checkbox to confirm your consent to the processing of your personal data by EMGS.

Checkout

- 1 Billing Information
- 2 Payment Information
- 3 Application Review

Total (excluding Service Tax)	MYR990.00
Service Tax payable @ 6%	MYR24.00
Convenience Fee	MYR32.25
Total Amount Payable	MYR1,046.25

I consent to the processing of my personal data in accordance with the [Privacy Policy](#) above which I confirm I have read and accepted.

I have read and agree to the [Terms and Conditions](#) to apply for a Student Pass Application.

[Edit Your Application](#)
Submit Application

Your Checkout Progress

Billing Address Change

JING YOUNG PARK
54

Helpful Tips:

You will receive the notification below with your Application Number for your reference. An email with the application details will also be sent to the email address you used to register.

Please email the Application Number to bpvisa_aasd@um.edu.my with copy to lizakk12@um.edu.my

Your application has been received

Thank you for applying!

Your application # is: E101000012.

You will receive an application confirmation email with details of your application and a link to track its progress.

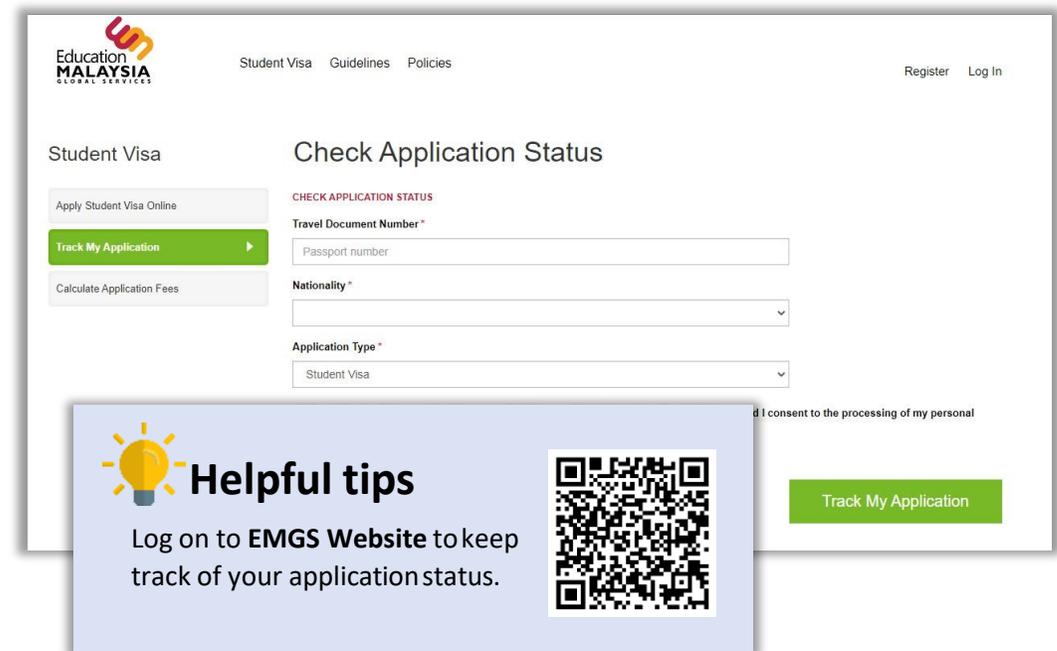
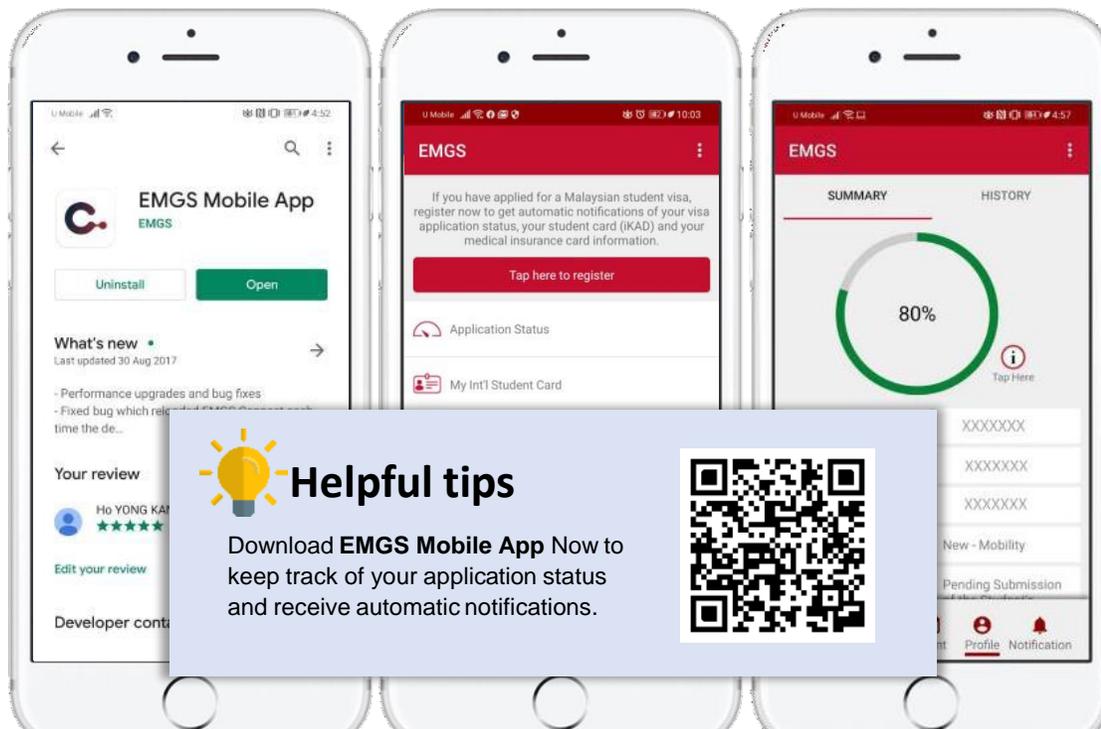
[Click here to print](#) a copy of your order confirmation.

Back to Homepage

How to track your application status?

Once EMGS received a complete Student Pass application from you, the Universiti Malaya will be notified and is required to verify your student status. The payment for the application fee must be made by this time if you have not paid using credit card.

You can use the application tracker on EMGS's website or through the EMGS Mobile App to keep track of your application status.



Student Pass Process (Pre-Arrival Stage)

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass (Mobility) via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement

3 Main Visa Documents that are essential prior to your entry to Malaysia after submitting the Student Pass Application in **Step 1**

Document 1	Document 2	Document 3
EMGS Approval Letter	Electronic Visa Approval Letter (eVAL)	Single Entry Visa (SEV) or eVISA for Student

Student Pass Application | STEP 2

2 SUB-STEPS

TO KICK START STEP 2 OF STUDENT PASS APPLICATION

Step 2.1: Issuance of EMGS Approval Letter

Step 2.2: Issuance of Electronic Visa Approval Letter (eVAL)



2 SUB-STEPS | STEP 2.1

TO KICK START STEP 2 OF STUDENT PASS APPLICATION

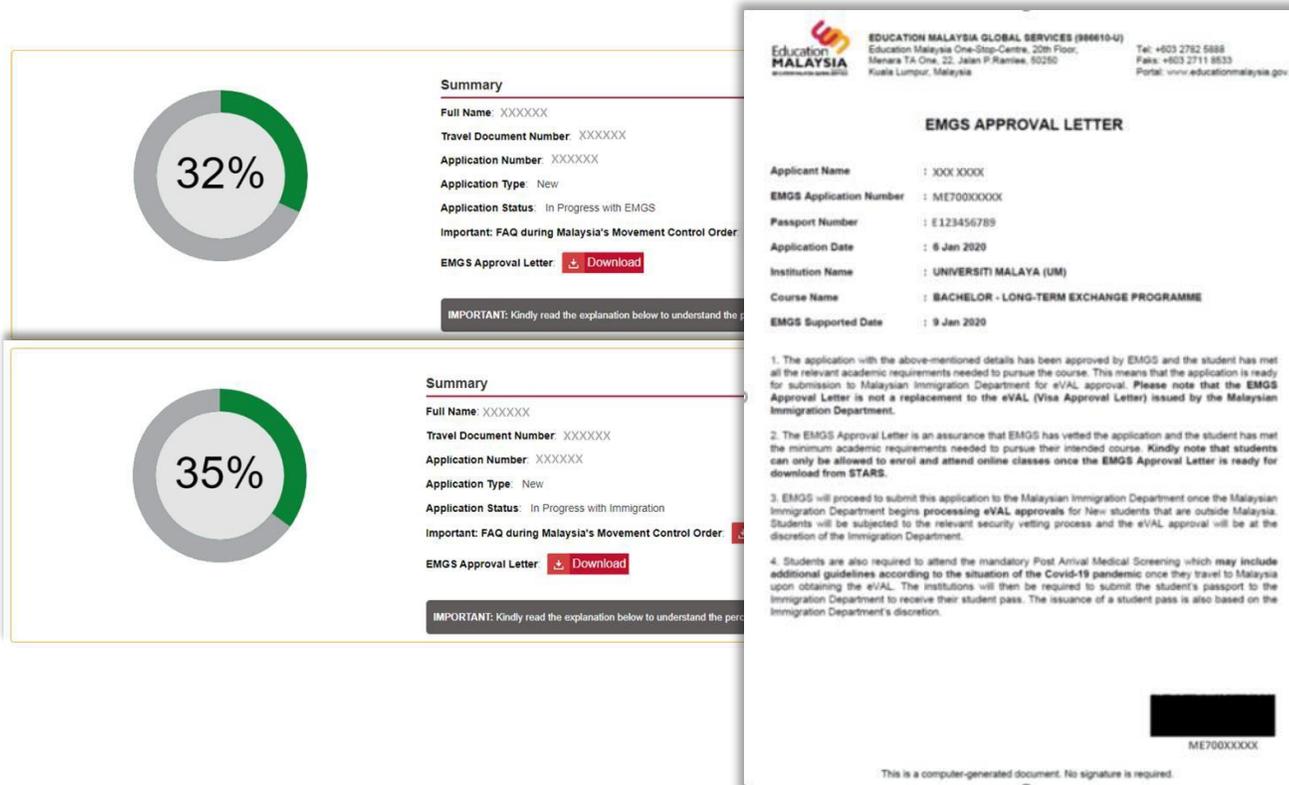
Step 2.1: Issuance of EMGS Approval Letter

Step 2.2: Issuance of Electronic Visa Approval Letter (eVAL)



2 SUB-STEPS | 2.1: Issuance of EMGS Approval Letter

Once your application has been approved by EMGS (Application status reaches 32% - 35%), EMGS will issue an EMGS Approval Letter for you to download. And this also means that the application is ready for submission to Malaysian Immigration Department for eVAL approval.



The image shows two screenshots of the EMGS application portal. The top screenshot shows a 32% progress indicator and a summary of application details. The bottom screenshot shows a 35% progress indicator and the same summary. To the right is a sample of an EMGS Approval Letter.

32%

Summary

Full Name: XXXXXX
 Travel Document Number: XXXXXX
 Application Number: XXXXXX
 Application Type: New
 Application Status: In Progress with EMGS
 Important: FAQ during Malaysia's Movement Control Order
 EMGS Approval Letter: [Download](#)

IMPORTANT: Kindly read the explanation below to understand the...

35%

Summary

Full Name: XXXXXX
 Travel Document Number: XXXXXX
 Application Number: XXXXXX
 Application Type: New
 Application Status: In Progress with Immigration
 Important: FAQ during Malaysia's Movement Control Order
 EMGS Approval Letter: [Download](#)

IMPORTANT: Kindly read the explanation below to understand the per...

EDUCATION MALAYSIA GLOBAL SERVICES (EMGS)
 Education Malaysia One-Stop-Centre, 20th Floor,
 Menara TA One, 22, Jalan PJ/11/15, 46200
 Kuala Lumpur, Malaysia
 Tel: +603 2762 5888
 Fax: +603 2711 8533
 Portal: www.educationmalaysia.gov.my

EMGS APPROVAL LETTER

Applicant Name : XXX XXXX
 EMGS Application Number : ME700XXXX
 Passport Number : E123456789
 Application Date : 6 Jan 2020
 Institution Name : UNIVERSITI MALAYA (UM)
 Course Name : BACHELOR - LONG-TERM EXCHANGE PROGRAMME
 EMGS Supported Date : 9 Jan 2020

- The application with the above-mentioned details has been approved by EMGS and the student has met all the relevant academic requirements needed to pursue the course. This means that the application is ready for submission to Malaysian Immigration Department for eVAL approval. Please note that the EMGS Approval Letter is not a replacement to the eVAL (Visa Approval Letter) issued by the Malaysian Immigration Department.
- The EMGS Approval Letter is an assurance that EMGS has vetted the application and the student has met the minimum academic requirements needed to pursue their intended course. Kindly note that students can only be allowed to enrol and attend online classes once the EMGS Approval Letter is ready for download from STARS.
- EMGS will proceed to submit this application to the Malaysian Immigration Department once the Malaysian Immigration Department begins processing eVAL approvals for New students that are outside Malaysia. Students will be subjected to the relevant security vetting process and the eVAL approval will be at the discretion of the Immigration Department.
- Students are also required to attend the mandatory Post Arrival Medical Screening which may include additional guidelines according to the situation of the Covid-19 pandemic once they travel to Malaysia upon obtaining the eVAL. The institutions will then be required to submit the student's passport to the Immigration Department to receive their student pass. The issuance of a student pass is also based on the Immigration Department's discretion.

ME700XXXX

This is a computer-generated document. No signature is required.

What is EMGS Approval Letter?

The EMGS Approval Letter is an assurance that EMGS has vetted the application and the student has met the minimum academic requirements needed to pursue their intended course.

Kindly note that students can only be allowed to enroll and attend online classes with a valid EMGS Approval Letter.

2 SUB-STEPS | STEP 2.2

TO KICK START STEP 2 OF STUDENT PASS APPLICATION

Step 2.1: Issuance of EMGS Approval Letter

Step 2.2: Issuance of Electronic Visa Approval Letter (eVAL)



2 SUB-STEPS | 2.2: Issuance of Electronic Visa Approval Letter (eVAL)

Once your application is approved by the Immigration Department of Malaysia, you are required to download the Electronic Visa Approval Letter (e-Val) from the EMGS's website.

Application Status



70%

JABATAN IMIGRESEN MALAYSIA
 (KEMENTERIAN DALAM NEGERI)
 UNIT PAS PELAJAR, EMGS CYBERJAYA
 BAHAGIAN VISA, PAS DAN PERMIT
 NO 3539, ARAS 2, BANGUNAN MERCU MOA
 JALAN TEKNOKRAT 7, 63000 CYBERJAYA

C/O: UNIVERSITI MALAYA (UM)
 JALAN PANTAI BAHARU
 KUALA LUMPUR
 50933 WP KUALA LUMPUR

Dear Sir/Madam,

APPROVAL OF FOREIGN STUDENT STUDYING IN MALAYSIA

We are pleased to inform you that immigration Department has approved your application.

Name Of Student : [REDACTED]

Passport No. : [REDACTED]

Nationality : SOUTH KOREA

Course : BACHELOR - LONG-TERM EXCHANGE PROGRAMME

Institution : UNIVERSITI MALAYA (UM) (PTA-W-3)

Duration Approved : 6 Months

2. If you are a national/citizen of a country that requires a visa to enter Malaysia, Malaysian Embassy / Consulate before leaving your country.
3. For Immigration clearance, you are required to produce this letter upon arrival.
4. Payment for processing fee, Student Pass and Visa are:
 - 4.1. Student Pass - RM 60.00 a year or part of year
 - 4.2. Visa / Re-Entry Visa - According to country/not exceed
5. This letter is valid for six (6) months from the date of issuance.

Thank you and have a pleasant journey to Malaysia.

Sincerely,

Director of Visa, Pass and Permit Division
for Director General of Immigration
MALAYSIA

JABATAN IMIGRESEN MALAYSIA
 (KEMENTERIAN DALAM NEGERI)
 UNIT PAS PELAJAR, EMGS CYBERJAYA
 BAHAGIAN VISA, PAS DAN PERMIT
 NO 3539, ARAS 2, BANGUNAN MERCU MOA
 JALAN TEKNOKRAT 7, 63000 CYBERJAYA

Telefon : 603-8312 2265
 Faks : 603-8312 2264
 Portal Rasmi : www.imi.gov.my

UNIVERSITI MALAYA (UM) Ref. No. : BVP/STU/14321/ME7010658141
 JALAN PANTAI BAHARU Date : 5 January 2022
 KUALA LUMPUR
 50933 WP KUALA LUMPUR

Dear Sir/Madam,

VISA APPLICATION FOR:

Name : [REDACTED] Nationality : SOUTH KOREA

Passport No. : [REDACTED]

Course : BACHELOR - LONG-TERM EXCHANGE PROGRAMME

Type of Pass : STUDENT PASS - MOBILITY

Duration Approved : 6 Months Approved Date : 05/01/2022

Visa Issuance Country : SOUTH KOREA

The applicant may proceed to any Malaysian Embassy / High Commission / Consulate of the country at SOUTH KOREA to obtain a SINGLE ENTRY VISA for entry to Malaysia. Once the applicant is in Malaysia, your education institution may proceed to the nearest Immigration Department Office to initiate the process of issuance and endorsement of the pass. Please take note that issuance of Student Pass with the above mentioned institution will be subject to the relevant laws and regulations in force at the material time.

This letter is valid for six (6) months from the date hereof.

Malaysian Embassy / High Commission / Consulate:

Please issue a SINGLE ENTRY VISA for the above applicant, quoting the reference number above.

Sincerely,

Director of Visa, Pass and Permit Division
for Director General of Immigration
MALAYSIA

cc : KLJA

The following conditions shall apply in respect of this letter:

1. This letter does not grant a valid stay to the applicant in Malaysia. The applicant must have a valid pass endorsed in the travel document until the issuance and endorsement of the Student Pass. The applicant may only commence studies with the above mentioned education institution upon issuance of the said pass by the Immigration Department of Malaysia.
2. The applicant shall not engage in any education institution other than specifically described above. Should there be any changes in the applicant's studies or courses, the education institution is required to apply for a new Student Pass at Immigration Department of Malaysia through Education Malaysia Global Services (EMGS).
3. Upon completion / termination of studies, the education institution shall inform Immigration Department of Malaysia to cancel the Student Pass. Any other passes tied to the Student Pass such as Social Visit Pass for dependent / guardian must be produced for cancellation along with the Student Pass.

What is Electronic Visa Approval Letter (eVAL)?

eVAL is an approval letter issued by the Malaysian Immigration Department in Kuala Lumpur, Malaysia to the Malaysian Mission overseas and to the student to inform about the approval of the Student Pass application. Please note that this e-VAL is not the Student Pass, it only grants you permission to enter Malaysia for the further processing of your Student Pass. Please follow all the rules and regulation as stated in the e-VAL.

Student Pass Process (Pre-Arrival Stage)

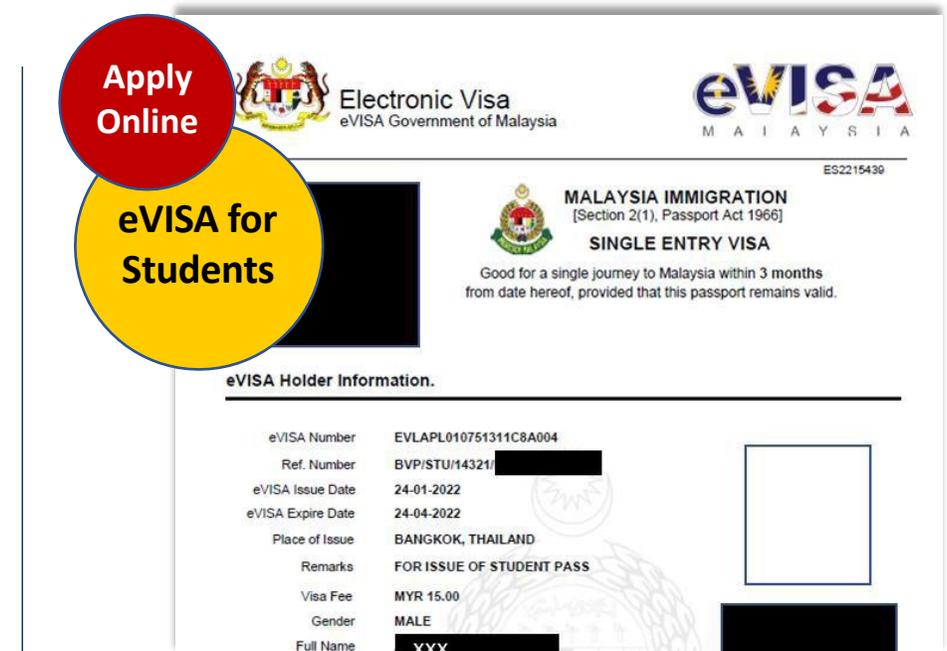
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass (Mobility) via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement

STEP 3 | Issuance of Single-Entry Visa (SEV) or eVISA for Student

This [Single-Entry Visa \(SEV\)](#) or [eVISA for student](#) is only applicable if you are coming from country that require visa to enter Malaysia. Click [here](#) to check SEV required countries. It is a visa for single journey to Malaysia before the student visa is completely issued to you.



Application will need to be done physically and submit your original passport to the nearest Malaysia Embassy or consular office at your country



Application can be done through online without present physically at the Malaysia Embassy or consular office.

Student Pass Process (Pre-Arrival Stage)

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass (Mobility) via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement

STEP 4 | Purchase of Flight Ticket to Malaysia

Upon receiving your SEV or eVISA for Student, you may start looking for the flight ticket to Malaysia. Your entry point must only be **Kuala Lumpur International Airport (KLIA)** or **Kuala Lumpur International Airport 2 (KLIA 2)** only.

Important Notes:

1. Only purchase one way flight ticket to Malaysia as the return ticket will be depending on the student expiry date given by the Malaysian Immigration department after the completion of Student Pass Sticker Endorsement process once you arrive in Malaysia.
2. For students from **SEV required countries**, please DO NOT purchase your flight ticket before your SEV or eVISA for student is issued because entering Malaysia without a valid **SEV** or **eVISA for student**, students will be issued a Not To Land (NTL) order by the Immigration at the Malaysian Airport whereby you will be deported back to your home country.
3. For students from **non-SEV required countries**, you may proceed to purchase your flight ticket once you have received your Electronic Visa Approval Letter (eVAL) and you will have to apply for a Visa On Arrival (VOA) once you arrive at the Malaysian International Airport.

Student Pass Process (Arrival Stage)

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass (Mobility) via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement

STEP 5 | Entering Malaysia

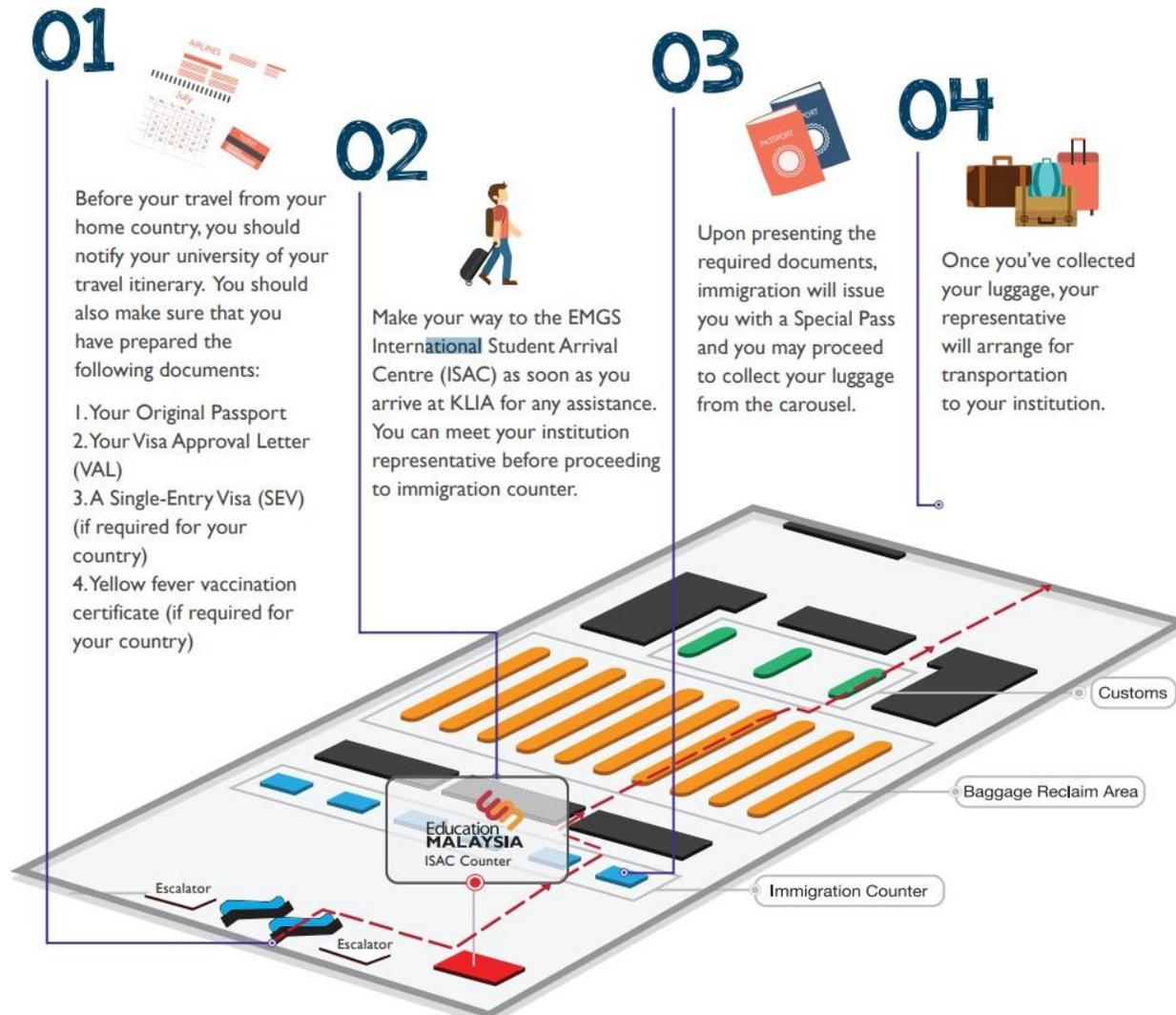
Upon arriving at the **Kuala Lumpur International Airport (KLIA)** or **Kuala Lumpur International Airport 2 (KLIA 2)**

Important Notes:

Individuals **must** present the **following documents** to Immigration Officers at the Malaysia Entry Point upon arrival:

- A valid passport with an appropriate length of validity;
- Offer Letter;
- Visa Approval Letter (VAL);
- Relevant paperwork i.e. SEV/e-Visa/VOA
 - For students from **SEV required countries**, please show your Single-Entry Visa (SEV) or eVISA for student and get a “Journey Performed” Stamping
 - For students from **non-SEV required countries**, please apply for a Visa On Arrival (VOA).
 - Once the Immigration Officers review the above documents, you will receive a **Special Pass /SP Entry Stamping** (the example is shown on the following page) with a duration of +/- 30 days (it might vary depending on individual). Refer to Page 69 .

STEP 5 | Entering Malaysia



Upon arriving at the **Kuala Lumpur International Airport (KLIA)** or **Kuala Lumpur International Airport 2 (KLIA 2)**

Please make your way to the **EMGS International Student Arrival Centre (ISAC)** for any assistance.

STEP 5 | Entering Malaysia

Sample of Visa On Arrival (VOA)

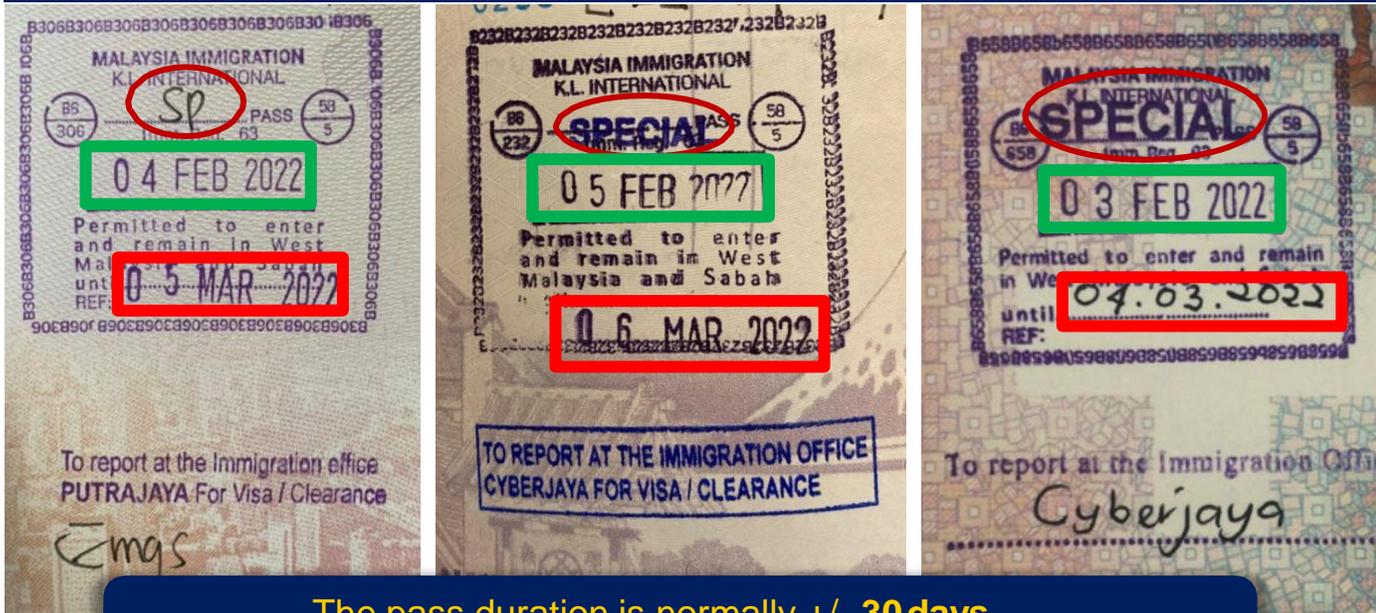


Who should apply for Visa On Arrival (VOA) upon arrival at the Malaysian Airport?

- Students who are coming from the non-SEV required countries e.g. UK, Switzerland, etc. will be required to apply for this Visa On Arrival (VOA) and get the stamping as shown on the left.

STEP 5 | Entering Malaysia

Sample of Entry Stamping (Special Pass/SP)



The pass duration is normally +/- 30 days
(it might vary depending on individual)

LEGEND

Entry Date to Malaysia

Special Pass/ SP Expiry



- Please ensure you receive this SP stamping during the immigration clearance at the airport.
- Please ensure the SP stamping Expiry is not 1 day or less than 7 days expiry.

Why is there an expiry date for the entry stamping (Special Pass/SP)?

- Students will have to complete post arrival medical examination, and submit the original passport along with the visa supporting documents to the UM Visa Counter latest by 10 working days before the pass expired.
- Any late submission, students will have to pay for a penalty of **MYR153.00** for the Special Pass/SP Extension.

STEP 5 | Entering Malaysia

2 Stampings should appear on your passport once you have completed the immigration clearance if you are coming from **SEV required countries**.

Stamping 1	Stamping 2	Stamping 3
<p>Special Pass / SP Entry Stamping</p>	<p>SEV or eVISA for Student Journey Performed/ JP Stamping</p>	<p>-</p>
 <p>or</p>	 <p>or</p>	<p>-</p>

STEP 5 | Entering Malaysia

2 Stampings should appear on your passport once you have completed the immigration clearance if you are coming from **Non-SEV required countries**.

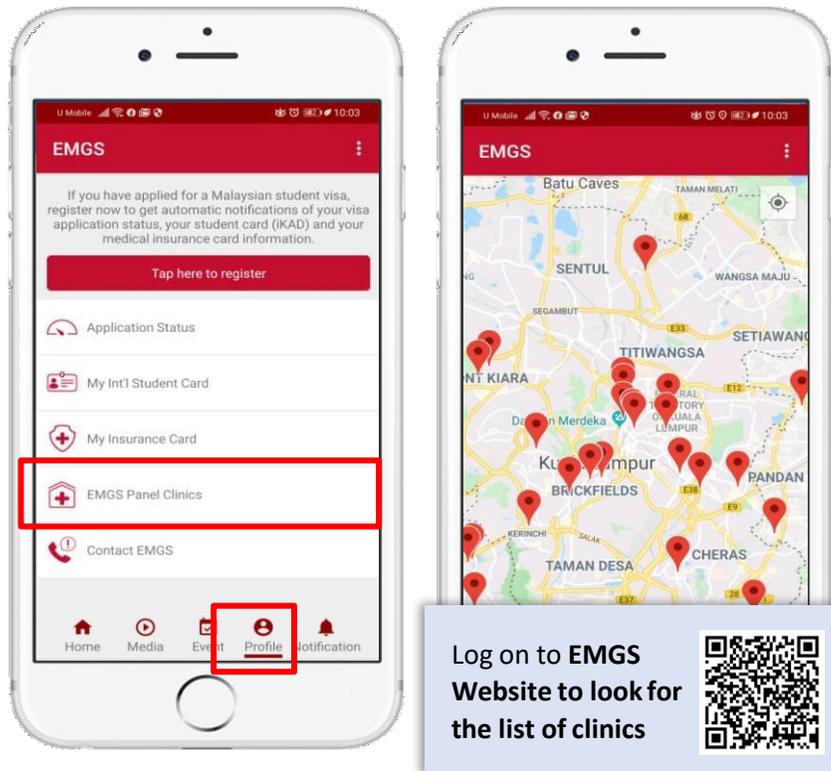
Stamping 1	Stamping 2	Stamping 3
<p>Special Pass / SP Entry Stamping</p>	-	<p>Visa On Arrival (VOA) Stamping</p>
 <p>or</p>	-	

Student Pass Process (Post-Arrival Stage)

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass (Mobility) via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement

STEP 6 | Complete Post-Arrival Medical Screening

You must complete a Post-Arrival Medical Screening within 7 days upon your arrival in Malaysia at any **EMGS registered (panel) clinics**. Log on to EMGS Mobile App or Website to access to the list of Panel Clinics.



Important Notes:

- You do not need to make any payment during the post arrival medical screening as the fee has been paid by you during the student visa application through EMGS.
- Additional fee charges will only incur if the medical screening report is not cleared and require to redo some of the testings for further medical clearance before you are fit for study in Malaysia.
- The university and immigration reserve the right to cancel the offer if your medical report deem unfit for study.
- The Medical Report will be updated through the system directly by the clinic in 3-5 working days and your **EMGS status will change to 80%**.

Helpful Tips:

- Drink plenty of water the night before your medical screening
- Do not take any pills or medication prior to the screening
- For ladies who are having menstruation or period, it is highly recommended to do the screening few days (5~7 days) after menstruation (However, it depends on the individual timeline)



Student Pass Process (Post-Arrival Stage)

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Apply for Student Pass (Mobility) via Education Malaysia Global Service (EMGS) website	Download EMGS Approval Letter & eVisa Approval Letter (eVAL) from EMGS website	Apply for Single Entry Visa (SEV) or eVISA for Student	Purchase one way flight ticket to Malaysia	Entering Malaysia with eVAL & eVISA/SEV	Complete Post Arrival Medical Examination	Proceed with Student Pass Sticker Endorsement

STEP 7 | Submission of Passport for Student Pass Sticker Endorsement

You must submit your passport and other supporting documents **latest by 10 working days before** the expiry of the **Special Pass/SP Entry Stamping**. Any late submission, students will have to pay for a penalty of **MYR153.00** (Special Pass/SP Extension – Payable to EMGS) & **MYR50.00** (Visa Processing Fee – Payable to UM).

- Once the post arrival medical screening is completed and the EMGS status changes to 80%, you will need to submit your passport and the following documents to the Visa counter located at the Ground Floor, Examination Building. (Click [Here](#) for location)
 - 1) **Original Passport**
 - 2) **A copy of Medical Slip from Qualitas Panel Clinics** (EMGS Registered Clinics). Medical examination must be done at the EMGS's registered clinics. Please refer to the EMGS's website for the Qualitas Panel clinic list (Click [here](#))
 - 3) **UM Offer Letter and a Confirmation Letter** issued by your respective Faculty.
 - 4) **1 piece of Passport-size Photo** (White Background only)
 - 5) **A copy of Passport (Detailed page), EMGS Approval Letter & Visa Approval Letter (eVAL)**
 - 6) **A copy of eVISA for Student** (For students who obtained the eVISA for Student prior entering Malaysia)
 - 7) **A copy of Visa On Arrival (VOA)** (For students who obtained the VOA at the airport)
- The sticker endorsement process for your Student Pass will take **at least 14 days** from the date it is submitted to EMGS. You are not allowed to arrange / book your travel whilst the passport is being processed for sticker endorsement.

STEP 7 | Submission of Passport for Student Pass Sticker Endorsement

EMGS Status	No.	Estimated Timeline for Student Pass Sticker Endorsement Process Steps & Process	Action by	No. of Working Day
70%	1	Complete post arrival medical examination within 7 days from the date of release from the quarantine facility at EMGS's registered clinics (Qualitas Panel clinics/Registered Malaysian Clinic).	Student	1
	2	Qualitas Clinic process and submit the medical examination report to EMGS	Clinic	3
80%	3	Submit passport and document to Visa Counter. Note: Once EMGS updated the medical report submission status, student will then be requested by EMGS to submit passport. System will show this message "Request student to submit passport".	Student	1
80%	5	Documents checking and duty stamping approval from Inland Revenue of Malaysia (LHDN) for Student Pass Endorsement process	Visa Unit & LHDN	5
85%-90%	6	Passport and supporting documents submission to EMGS for further processing.	UM Visa Unit	1
95%	7	Processing for pass endorsement by Malaysian Immigration Department (MID)	EMGS & MID	14
97%	8	EMGS update Passport ready for collection by institution Note: Once EMGS updated the status to "Passport Ready for Collection", ISS UM will be notified to collect students' passports at EMGS Counter	EMGS	1
100%	9	Collection of Passport by UM Note: Visa Unit representative will visit EMGS counter to collect the passports and upon returning to the university, Visa Unit will update the passport collection status in the system and will notify students for passport collection at AASD website.	UM DSS	3
	10	Collection of Passport by Student at Visa counter Note: Students are only allowed to visit visa counter to collect the passport once the passport collection has been updated at the AASD website (aasd.um.edu.my)	Student	1

Disclaimer: The above is a rough estimation on the timeline for post arrival visa processing. There might possibility of delay depending on the day-to-day operation and regulation from Malaysian Immigration Department. Special Pass Extension Penalty of MYR153 will be charged if the passport is submitted with less than 10 working days of the entry visa validity.

STEP 7 | Submission of Passport for Student Pass Sticker Endorsement

3 Documents you should receive after the completion of the Student Pass Sticker Endorsement

Document 1	Document 2	Document 3
 <p>Student Pass (it is a sticker on your passport)</p>	 <p>i-KAD (a biometric residence permit which bears your photo and other information to verify your identity)</p>	 <p>Insurance Card</p>
<ul style="list-style-type: none"> A student pass is a multiple entry visa which gives you permission to remain in Malaysia for the purposes of study at an approved institution on an approved course. 	<ul style="list-style-type: none"> A valid i-Kad is the only substitute identification document for foreign nationals recognised by the Department of Immigration in Peninsular Malaysia and MUST BE KEPT WITH YOU AT ALL TIMES. With an i-Kad, your passport can now be kept away at a secure place. However, i-Kad is not a replacement document for international travel or travel in East Malaysia (Sabah and Sarawak). 	<ul style="list-style-type: none"> This is the medical insurance card that you have purchased along during the student visa application on EMGS Portal. You may check the insurance that you purchased by looking through My Application on your EMGS account.

Contact Us



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