

Student Pass and Visa Unit Academic Services Department (ASD) Universiti Malaya, Kuala Lumpur visa@um.edu.my

03 7967 7857 /7858

## **NEW OF DEPENDENT PASS APPLICATION FORM**



UPDATED: November 2025 AASC/UPPA/BR005/2021

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•		ETTER)					
ne of student (as show	n in passport):						
ne Number:		Siswamail/ Email:					
Nationality:		Passport Number:					
Faculty:		Level of Study:					
Name of dependent (as shown in passport):							
ationship with student:	☐ Spouse ☐ Moth	er 🗆 Father 🗀 Daug	hter 🗆 So	on			
sport Number:		Nationality:					
	Documents Checklist			Remarks			
<ul><li>a. All pages of pas</li><li>b. Passport validity</li><li>c. In good condition</li></ul> The following type of pages	ssport y is at least <b>12 months</b> on, with at least <b>5 blank page</b> ussports are not acceptable:	es		Passport expiry date:  Latest entry date:  Social Pass validity:			
a. All pages of pass	sport	an <b>6 months</b>		Student pass validity:			
PLEASE MAKE ON      Documents application     and Ministry of Foreign      Applicable only for Princ     a. Copy and Origina     b. Copy and Origina     currently in another     company in Malay     c. Copy and Origina     Additional document for     a. Copy and Origina     b. Copy and Origina     in any other lange company in Malay     c. Copy and Origina     in any other lange company in Malay     c. Copy and Original attested by Nation     d. Copy and Original	in from China must be attested a Affairs in Malaysia.  In from China must be attested a Affairs in Malaysia.  In of the marriage certificate that are language). Kindly translate it you are not be the marriage certificate that is the principal's Children:  In of the birth certificate.  In of the certificate that is the guage). Kindly translate it into a you are not be the certificate that is the guage). Kindly translate it into a you are not present the certificate that is the guage. It is the certificate that is the guage of the certificate that is the guage. The certificate that is the guage of the certificate that is the guage. It is the certificate that is the guage of the certificate that is the guage	at is translated into English (if it into English by an authorised Embassy  Tanslated into English (if it is a English by an authorised translated into English central its copy of birth certificate mit (JPN).	it is translation s currently anslation	The document for each application musthave its own original stamp, signature, and date on each page.  The copy of marriage and birth certificate (including any pages with any writing / information) must be attested by the Embassy in Malaysia, and the date of the Embassy's stamp must be within 3 months from submission, in the current year.  To avoid issues, ensure name on the relationship letter is the same as passport MRZ.			
	ne of student (as shown ne Number:  onality:  ulty:  ne of dependent (as shown ationship with student:  sport Number:  Dependent's most recally as a condition of the following type of part Diplomatic, Official, Refusion of the following type of passible by Validity date of significant of the following type of passible only for Prince and Ministry of Foreign of the following type of passible only for Prince and Ministry of Foreign of the following type of passible only for Prince and Ministry of Foreign of the following type of passible only for Prince and Ministry of Foreign of the following type of passible only for Prince and Ministry of Foreign of the following type of passible only for Prince and Copy and Original currently in another company in Malay company of the language of the following type of	ne of student (as shown in passport):  ne Number:  onality:  ulty:  ne of dependent (as shown in passport):  ationship with student:  Documents Checklist  Dependent's most recent passport copy (2 copie a. All pages of passport b. Passport validity is at least 12 months c. In good condition, with at least 5 blank page The following type of passports are not acceptable: Diplomatic, Official, Refugee, Temporary, Emergency a. All pages of passport b. Validity date of student pass must be more the PROOF OF RELATIONSHIP DOCUMENTS:  PLEASE MAKE ONE COPY FOR EACH ORIGIN. Documents application from China must be attested and Ministry of Foreign Affairs in Malaysia.  Applicable only for Principal's Spouse:  a. Copy and Original of the marriage certificate the currently in another language). Kindly translate it company in Malaysia or by the Embassy.  c. Copy and Original of the birth certificate.  b. Copy and Original of the birth certificate.  b. Copy and Original of the certificate that is trin any other language). Kindly translate it into company in Malaysia or by the Embassy.  c. Copy and Original of the certificate that is trin any other language). Kindly translate it into company in Malaysia or by the Embassy.  c. Copy and Original for children born in Malays attested by National Registration Department d. Copy and Original of relationship letter from the Copy and Original of re	ne Number:    Passport Number:   Level of Study:   Level of Study:   Level of Study:   Passport Number:   Spouse	ne of student (as shown in passport):  ne Number:    Siswamail/ Email:			

ADDR	ESS IN YOUR HOME COUNTRY:	,	
ADDR	ESS IN MALAYSIA:		
	JomPAY online at Internet and Mobile Banking with your Current or Savings account		
9.	A Proof of Payment to EMGS JOM PAY ONLY – Application Fee  Biller Code: 231183  Ref-1: 20332  Ref-2: 471979		Total amount paid:
8.	A Payment Receipt: RM50.00 for Visa Processing Fee. (Not refundable) (payable through UM EPAY at <a href="mailto:epay.um.edu.my">epay.um.edu.my</a> )		Total amount paid:
7.	AN ORIGINAL AND 1 COPY - SCHOOL'S CONFIRMATION LETTER / LETTER OF OATH  For the children aged between 7 and 18 years old are required to attend school and to provide the Confirmation Letter from the school OR A LETTER OF OATH from any Commissioner of Oath in Malaysia if the children are not currently attending school (Home Schooling).		
6.	STUDENT UM OFFER LETTER – 2 COPIES		
5.	KETUA UNIT PAS PELAJAR Pejabat Imigresen Malaysia Wilayah Persekutuan Kuala Lumpur Cawangan EMGS, Menara TA One, No. 22, Jalan P. Ramlee 50250 Kuala Lumpur		
	TWO (2) ORIGINAL COPIES OF STUDENT CONFIRMATION LETTER FROM FACULTY (Letter must state student's current status, signed by the Dean or Deputy Dean)  Addressed to:		
4.	FOUR (4) COPIES of dependent's latest passport size photo 45mm x 35mm, in colour with white background. Please adhere to passport photo guidelines - <a href="https://educationmalaysia.gov.my/how-to-apply/passport-photo-guidelines.html/">https://educationmalaysia.gov.my/how-to-apply/passport-photo-guidelines.html/</a>		
	<ul> <li>Applicable for Principal's Parents: <ul> <li>a. Copy and Original of the marriage certificate</li> <li>b. Copy and Original of the marriage certificate that is translated into English (if it is currently in anyother language). Kindly translate it into English by an authorised translation company or by the Embassy.</li> <li>c. Copy and Original of the principal's birth certificate</li> <li>d. Copy and Original of the principal's birth certificate that is translated into English (if it is currently in any other language). Kindly translate it into English by an authorised translation company or by the Embassy.</li> <li>e. Copy and Original of relationship letter from the Embassy.</li> </ul> </li></ul>		
	Applicable for Principal's Parents:		

## **IMPORTANT REMINDER!**

Student/ Dependent will be requested to apply for the **Special Pass** to the Immigration Department **directly**. Student/ Dependent is fully responsible for any overstay.

Bringing your family member together during your first entry to Malaysia using the student eVAL is **STRONGLY NOT RECOMMENDED**. You may apply a new Dependent Pass for your immediate family member (Parents, Spouse and Children only) **only after you receive your Student Pass**. **Due to the strict document requirements which could cause delay in the application, you may bring your dependents to enter Malaysia <u>AFTER</u> you have fulfilled all the document requirements. Any consequences such as overstaying will be on your own responsibility.** 

NEW APPLICATION FEES (Starting 01.03.2024)				
COUNTRY	FEES (RM)			
CHINA SOUTH KOREA	420.00			
INDIA	460.00			
INDONESIA SRI LANKA	390.00			
MALDIVES USA ZAMBIA JAPAN	360.00			
SUDAN	385.80			
SAUDI ARABIA	394.40			
OTHERS	400.00			